

SCRUTINY BOARD (CHILDREN AND FAMILIES)

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Thursday, 20th July, 2017 at 9.45 am

(A pre-meeting will take place for ALL Members of the Board at 9.15 a.m.)

MEMBERSHIP

Councillors

J Akhtar	-	Hyde Park and Woodhouse;
S Bentley (Chair)	-	Weetwood;
D Cohen	-	Alwoodley;
N Dawson	-	Morley South;
C Dobson	-	Killingbeck and Seacroft;
J Elliott	-	Morley South;
C Gruen	-	Bramley and Stanningley;
M Iqbal	-	City and Hunslet;
P Latty	-	Guiseley and Rawdon;
K Renshaw	-	Ardsley and Robin Hood;
B Selby	-	Killingbeck and Seacroft;

Co-opted Members (Voting)

Mr E A Britten	-	Church Representative (Catholic)
Mr A Graham	-	Church Representative (Church of England)
Vacancy	-	Parent Governor Representative (Primary)
Ms J Ward	-	Parent Governor Representative (Secondary)
Ms J Hazelgrave	-	Parent Governor Representative (Special)

Co-opted Members (Non-Voting)

Ms C Foote	-	Teacher Representative
Ms M Owen	-	Teacher Representative
Mrs S Hutchinson	-	Early Years Representative
Ms C Hopkins	-	Young Lives Leeds
Ms C Bewsher	-	Looked After Children and Care Leavers

Principal Scrutiny Adviser:
Sandra Pentelow
Tel: (0113) 37 88655

Produced on Recycled Paper

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1. To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2. To consider whether or not to accept the officers recommendation in respect of the above information. 3. If so, to formally pass the following resolution:- <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items have been identified.</p>	

3		<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4		<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5		<p>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</p> <p>To receive any apologies for absence and notification of substitutes.</p>	
6		<p>MINUTES - 15 JUNE 2017</p> <p>To approve as a correct record the minutes of the meeting held on 15 June 2017.</p>	1 - 6
7		<p>YOUTH ACTIVITY FUND UPDATE</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) which provides and update on the delivery of the Youth Activity Fund with a focus on the progress with the recommendations made by the Scrutiny Board's on 23rd February 2017</p>	7 - 36
8		<p>SCRUTINY INQUIRY DRAFT TERMS OF REFERENCE - THE IMPACT OF CHILD POVERTY ON ATTAINMENT, ACHIEVEMENT AND ATTENDANCE</p> <p>To consider the report of the Head of Governance and Scrutiny Support which outlines the draft terms of reference for the scrutiny inquiry into the impact of child poverty on attainment, achievement and attendance.</p>	37 - 44

9		<p>INQUIRY SESSION - THE IMPACT OF CHILD POVERTY ON ATTAINMENT, ACHIEVEMENT AND ATTENDANCE</p> <p>To consider the report of the Director of Children and Families which provides an introduction to the Board's inquiry work into the relationship between child poverty and learning.</p>	45 - 50
10		<p>WORK SCHEDULE</p> <p>To consider the Scrutiny Board's work schedule for the 2017/18 municipal year.</p>	51 - 72
11		<p>DATE AND TIME OF NEXT MEETING</p> <p>Thursday 7 September 2017 at 9:45am</p> <p>(Pre-meeting for all Board Members at 9:15am)</p> <p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

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SCRUTINY BOARD (CHILDREN AND FAMILIES)

THURSDAY, 15TH JUNE, 2017

PRESENT: Councillor S Bentley in the Chair

Councillors J Akhtar, D Cohen, N Dawson,
C Dobson, B Flynn, C Gruen, T Leadley
and B Selby

CO-OPTED MEMBERS (VOTING)

Mr E A Britten – Church Representative (Catholic)

Mrs J Ward – Parent Governor Representative (Secondary)

Ms J Hazelgrave – Parent Governor Representative (Special)

CO-OPTED MEMBERS (NON-VOTING)

Ms C Foote – Teacher Representative

Mrs S Hutchinson – Early Years Representative

Ms C Bewsher – Looked After Children and Care Leavers

1 Late Items

In relation to agenda item 10, the following late information was submitted to the Board:

- Financial Health Children's Services 2016 – Outturn Report – Full narrative provided to Executive Board and extracts of appendices relevant to Children and Families Scrutiny Board
- Financial Health Monitoring 2017/18, Period 2
- Children and Families Financial Dashboard, Month 1.

The above information was not available at the time of agenda despatch, but was subsequently made available on the Council's website.

2 Declaration of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting.

3 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted by Councillors J Elliott, M Iqbal, P Latty and K Renshaw and Co-opted Members, Mr A Graham and Ms C Hopkins.

Notification had been received that Councillor T Leadley was substituting for Councillor J Elliott and Councillor B Flynn for Councillor P Latty.

4 Minutes - 27 April 2017

RESOLVED – That the minutes of the Scrutiny Board (Children's Services) meeting held on 27 April 2017 be approved as a correct record.

Draft minutes to be approved at the meeting
to be held on Thursday, 20th July, 2017

5 Co-Opted Membership

The Head of Governance and Scrutiny Support submitted a report which sought the Board's formal consideration for the appointment of co-opted Members.

The following nominations for statutory voting co-opted members had been received:

- One Church of England diocese representative – Mr A Graham
- One Roman Catholic diocese representative – Mr E A Britten.

Parent governor representatives were as follows:

- Parent Governor (Primary) representative – Vacancy
- Parent Governor (Secondary) representative – Ms J Ward (23/04/15 – 22/04/2019)
- Parent Governor (Special Educational Needs) representative – Ms J Hazelgrave (12/09/14 – 11/09/18).

RESOLVED – That in addition to the above statutory voting co-opted members, the following be appointed as non-voting co-opted members to the Scrutiny Board for 2017/18:

- Teacher Representative – Ms M Owen
- Teacher Representative – Ms C Foote
- Looked After Children and Care Leavers – Ms C Bewsher
- Young Lives Leeds – Ms C Hopkins
- Early Years Representative – Mrs S Hutchinson.

6 Scrutiny Board Terms of Reference

The Head of Governance and Scrutiny Support submitted a report which presented the Board's terms of reference for information.

RESOLVED – That the Board's terms of reference be noted.

7 Financial Health - Children's Services

The Head of Governance and Scrutiny Support submitted a report which presented financial information relevant to Scrutiny Board (Children and Families) considered at the Executive Board meeting held on 21 June 2017.

The following were in attendance:

- Sal Tariq, Deputy Director, Children and Families
- Sue Rumbold, Chief Officer, Partnership Development and Business Support

- Andrew Eastwood, Head of Service, Learning Improvement
- Simon Criddle, Head of Finance, Children and Families Finance.

The key areas of discussion were:

- Clarification regarding the outturn position, which included the carry forward to 2017/18 of all the £7.3m new Department of Education Innovations and Partners in Practice funding received in March 2017. This included the carry forward of innovation funding and the first time DSC deficit of £3.6m.
- Concern about an increased trend by schools to utilise reserves to fund day to day school activities. In addition, the difference regarding the treatment of excess reserves for both maintained schools and academies.
- Confirmation that a review of high needs block funding was underway and that the initial outcome was anticipated late summer. This included a review of funding for inclusion formulas and area inclusion partnerships. It was requested that an update be provided to the Board once the initial outcome was known.
- An update on financial pressures for schools, including academies and children's services. Also, the need to ensure that the budget for children and families reflected the significant financial challenges faced.
- Looked after children budget pressures particularly in relation to the 'staying put' initiative. The Board asked whether the figure regarding looked after children numbers was realistic and it was advised that in previous years the estimated reductions in CLA numbers had been overly optimistic, however efforts had been made to address that in the current year's budget.
- The focus of preventative and early intervention work.
- The increase in the child population of Leeds and the resulting financial pressures.

RESOLVED –

- (a) That the Board notes the financial report for Children and Families for the financial year 2017/18 and the outturn summary for the financial year 2016/17.
- (b) That the Board be provided with an update on the review of high needs block, FFI and AIP funding.

(Councillor J Akhtar left the meeting at 10.15am during the consideration of this item.)

8 Children's Services Performance Report

The Director of Children and Families submitted a report which provided a summary of performance information relating to outcomes for Leeds children and young people.

The following information was appended to the report:

- A commentary summary of the Children and Young People's Plan (CYPP) indicators (appendix one)
- CYPP indicators at city and cluster level (appendices two (a) and (b))
- An extract from the March 2017 specialist safeguarding and targeted services report (appendix three)
- The children and families settings inspections dashboard (appendix four)
- Ward level data (by home postcode) from the spring 2017 community committee dataset (appendix five).

The following were in attendance:

- Sal Tariq, Deputy Director, Children and Families
- Sue Rumbold, Chief Officer, Partnership Development and Business Support
- Andrew Eastwood, Head of Service, Learning Improvement
- Peter Storrie, Head of Service, Performance Management and Improvement
- Chris Hudson, Policy, Planning and Procedures Leader.

The key areas of discussion were:

- Confirmation that statistical neighbours were set by the Department of Education, and comprised local authorities that were expected to deliver similar outcomes to Leeds.
- A request that future reporting included greater emphasis on local data and information to identify issues.
- An update on progress at Wellspring Academy. The Board was advised that 200 children attended and good progress had been made. There had also been a significant increase in attendance rates. The Board undertook to monitor progress in this area.
- Concern about individuals that were not attaining Maths and English GCSE's and how they were supported.
- The importance of early intervention and targeted support for children and young people with special educational needs and disabilities.
- The focus of children's services on attendance, attainment and achievement and the detailed work being undertaken to identify and support vulnerable learners, particularly the 250 worst attendees.
- Mass screening for dyslexia which was not provided in Leeds.
- The importance of out of school activities to build confidence and improve results.
- The limited influence of local authorities regarding academy schools.

RESOLVED – That the report and appendices be noted.

9 Sources of Work for the Scrutiny Board

The Head of Governance and Scrutiny Support submitted a report on potential sources of work and areas of priority within the Board's terms of reference.

The following information was appended to the report:

- Best Council Plan 2017-18
- Leeds Children and Young People's Plan 2015-19 (from Good to Great)
- Draft Scrutiny Board (Children and Families) Work Schedule for 2017/18 municipal year
- Table of Scrutiny Key Pieces of Work Relating to Children and Families.

The following were in attendance:

- Sal Tariq, Deputy Director, Children and Families
- Sue Rumbold, Chief Officer, Partnership Development and Business Support
- Andrew Eastwood, Head of Service, Learning Improvement.

The following sources of work were put forward for consideration:

- Child poverty and how it impacted on outcomes in attainment and achievement, particularly for vulnerable learners, including a focus on areas of the city where poverty was high and attendance, attainment and achievement was low;
- Early identification of dyslexia and dyspraxia and the link to behaviour and attainment;
- Behaviour management, the types of alternative provision, the effectiveness of short-term exclusions and the links to mental health;
- Health education in schools, particularly child obesity;
- Education provision in Leeds and the quality of partnerships with non-maintained schools. Also, the risk of isolation of existing maintained local authority schools in areas of Leeds;
- The impact of funding cuts on schools;
- The impact of the reduction in youth services;
- Racism and hate crime, raised on behalf of the Youth Council;
- Transition at various stages in a child's education.

RESOLVED –

- (a) That a number of the above issues be incorporated into the Board's work schedule for the 2017/18 municipal year.
- (b) That authority be given to the Chair of the Scrutiny Board (Children and Families), in conjunction with officers, to draw up inquiry terms of reference for subsequent approval by the Scrutiny Board.

10 Date and Time of Next Meeting

Thursday, 20 July 2017 at 9.45am (pre-meeting for all Board Members at 9.15am)

(The meeting concluded at 12 noon)

Report of Assistant Chief Executive (Citizens and Communities)

Report to Scrutiny Board (Children and Families)

Date: 20th July 2017

Subject: Youth Activity Funding

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The Scrutiny Board (Children and Families) considered a report on the Youth Activity Fund (YAF) at its meeting on the 23rd February 2017. The Board made a number of recommendations:
 - Continues to endorse the establishment of a steering group to further improve and develop quality, practice and outcomes relating to community committees funding and support of youth activities.
 - Recommends continued work to ensure city-wide best practice regarding the engagement of children and young people in the decision making processes of committees.
 - Recommends that the full peer inspection activities report be provided to the Board.
 - Requests that a further update report be brought to the Board for consideration of:
 - (a) Investment made in youth activities and the total annual YAF spend 2016/17 by community committees.
 - (b) The inclusion of SEND and BME groups in youth activities and how activities were promoted in relation to hard to reach groups.
 - (c) A progress update regarding the recommendations made by the Board
2. This report provides progress on those recommendations made by the Board concerning the Youth Activity Fund.

Recommendations

1. That the Scrutiny Board (Children and Families):

- a) Note the information contained in this report and appendices.
- b) Note the responses to the comments made at Scrutiny Board on 23rd February 2017

Purpose of this report

- 1.1 To provide Scrutiny Board (Children's & Families) with an update on the delivery of the Youth Activity Fund with a focus, in particular, on the progress with the recommendations made by the Scrutiny Board's on 23rd February 2017.

2 Background information

- 2.1 In May 2013 the delivery of the Youth Activity Fund for children and young people was delegated to Area Committees (now Community Committees). The aim was to promote commission and evaluate local opportunities for children and young people aged 8-17 years in line with the needs and priorities of the area with support from Children's Services. "Activity" is defined as play, sports, arts and cultural opportunities.
- 2.2 The budget for 2013/14 was £250,000, increased to £500,000 for 2014/15 and £500,000 again for 2015/16, reducing to £448,942 in 2016/17 and further reduced to £402,390 for 2017/18. Each Community Committee allocation is based on population of young people, creating a variation of budget and a fair allocation to each committee. The delegated budget is 'ring fenced' to be spent on youth activities and to include the involvement of children and young people in the decision making process and shaping the needs of community activity.

3 Main issues

- 3.1 The Scrutiny board on 23rd February 2017 made a number of recommendations for action. This report provides an update on progress and invites the Board to comment.
- 3.2 **Continues to endorse the establishment of a steering group to further improve and develop quality, practice and outcomes relating to community committees funding and support of youth activities.**
 - 3.2.1 A citywide YAF Steering Group will be convened, Chaired by Chief Officer Communities with a membership made up of Children's Champions, Finance, Communities Team, Children's Services, Breeze. The group will oversee the work of the Shadow YAF Steering Group which meets quarterly to look at good standards of practice and share ideas.
- 3.3 **Recommends continued work to ensure city-wide best practice regarding the engagement of children and young people in the decision making processes of committees.**
 - 3.3.1 Each Community Committee has an action plan for engagement developed with Children's Champions, partners i.e. Clusters and officers. There is a range of engagement depending on the area, partners and existing mechanisms for engagement. There continues to be significant consultation in schools and communities engaging young people and building relationships.
 - 3.3.2 Learning has been taken from best practices across the city. It is recognised each area requires a different approach and a range of partners to be involved i.e. 3rd sector youth organisations, Clusters, Youth Service and schools. There has been

an improvement over the last few years in terms of numbers of young people engaged and a more informed decision making process for YAF. Youth engagement events for 2017/18 are planned in for the following committees;

- Outer North West - January 2018 at a local high school.
- Outer West - 6th October 2017 in Civic Hall
- Inner West - November 2017 in Civic Hall
- Inner North West – January 2018
- Inner East – December 2017
- Inner North East – January 2018
- Inner South – January/February 2018
- Outer East – October 2017
- Outer South – consultation throughout summer 2017 followed by an event to be confirmed.
- ONE – establishing consultation and developing methods of engagement

3.3.3 The engagement events have varied in terms of format but successful ideas from the Outer North West have included working with activity providers to attend the events and work with groups of young people so they can have a flavour of different types of activities. This format also allowed Members to meet the providers and see them delivering the type of activities for which they have approved funding.

3.3.4 A leaflet was also produced in the Outer North West for schools, hubs, libraries and sports centres advertising provision for the summer months with booking information and useful phone numbers. This had a twofold purpose as it also fed back to the young people who had attended, what they had prioritised in terms of activities and evidenced that they had been listened to.

3.3.4 Voice and Influence have delivered fun and engaging training in local governance and representation for the young people attending, to better inform them in decision making processes and understand the context of the engagement events.

3.4 **Recommends that the full peer inspection activities report be provided to the Board.**

3.4.1 Peer inspection reports are attached Appendix 3.

3.4.2 Peer inspections are currently being planned in for the coming year, these will link to any issues or concerns raised about a particular project to ensure that particular activity is peer inspected. This is an additional monitoring tool to the visits carried out by the Communities Team and an Outlook Calendar of events has also been created to be shared with Members and colleagues. It is hoped that this will enable

and encourage Members to join the peer inspections where possible and also provide information on the breadth and diversity of activities offered citywide. .

3.5 **Investment made in youth activities and the total annual YAF spend 2016/17 by community committees.**

- 3.5.1 A summary of the total annual spend for 2016/17 is attached at Appendix 1. The Youth Activity Fund budget for 2016/17 was £448,942 for the city and 92.97% of available funding was approved at the end of year position.

4 **Corporate Considerations**

4.3 Consultation and Engagement

- 4.3.2 Engagement with young people and children is at the heart of the Youth Activity Commissioning process. Without a good understanding of the kinds of activities that will engage young people, when they should take place, appropriate costing in the right venues we will not ensure value for money and maximise attendance. A partnership approach to a range of engagement i.e. community youth summits with schools and partner agencies, consultation in schools, youth groups, Youth Service and local fun days. These are key in ensuring we extend those conversations as widely as possible ensuring quality discussion and meaningful participation.

- 4.3.3 A group of young people peer inspect a number of Youth Activity Fund activities across the city during the summer holidays. The Peer Inspectors inspect each activity based on their application, quality of provision, safety and safeguarding of participants at the activity, numbers attending and ability for children with additional needs to participate. The Peer Inspectors also carry out a mystery shopping exercise with the children and young people taking part in the activities and consult on future activities. A report is produced and shared with all community committees to support their evaluation and inform future funding.

4.3.4 **Equality and Diversity / Cohesion and Integration**

- 4.3.5 **The Youth Activity Fund is proportionate across the city and reviewed as the population of young people changes. The Community Committees give consideration to equality implications relating to decisions and engagement to ensure a broad variety of activity across the area supporting equality, diversity, community cohesion and integration.**

- 4.3.6 The Specialist Inclusion Learning Centres have been invited to engagement events but discussions are ongoing as to a more targeted approach by the Communities Team to engage with young people who attend the centres. A link has also been made with the Aireborough Supported Activities Scheme who provide a range of activities to young people with moderate to severe learning and/or physical disabilities living in the north of Leeds. It is hoped they will do some consultation with the young people attending their project around participation in YAF activities.

- 4.3.7 The Breeze Culture Network is able to monitor ethnicity through the use of Breeze Cards at Youth Activity funded activities. However further work is still required to improve the robustness of this monitoring as not all young people have Breeze Cards and others have more than one, so data can be misleading or inaccurate.

4.3.8 The young people carrying out peer inspections question providers in relation to equality of access and accessibility of activities for all young people in their community. This is recorded and reported back to community committees in the Peer Inspection report.

4.4 Council policies and the Best Council Plan

4.4.1 The delivery of the Youth Activity Fund supports the Children and Young Peoples Plan with a particular focus on children and young people having fun growing up and being active citizens who feel they have voice and influence.

4.5 Resources and value for money

4.5.1 The Youth Activity Fund budget for 2016/17 was £448,942 for the city. The allocations were based on populations of children and young people aged 8-17. Full details of spend are set out in Appendix 1. Together with the total value of projects approved by the Community Committees as being £391,827 in 2016/17.

4.5.2 The budget for the 2017/18 is £402,390 across the Community Committees which represents an approximate 10% reduction from 2016/17. Appendix 2 illustrates the approved spend as at June 2017 by each committee and the remaining budget for 2017/18.

4.6 Legal Implications, Access to Information and Call In

4.6.1 There are no legal implications arising from this report.

4.7 Risk Management

4.7.1 There are no significant risk management issues arising from this report.

5 Conclusions

6 Recommendations

6.1 That the Scrutiny Board (Children and Families):

- a) Note the information contained in this report.
- b) Note the responses to the comments made at Scrutiny Board on 23rd February 2017

7 Background documents¹

7.2 None

7.3 Appendices;

1. Youth Activity Fund 2016/17 end of year position statement
2. Youth Activity Fund June 2017 position statement
3. Peer Inspection Reports 2016

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Appendix 1

2016/17 End of Year Position

Page 13

Column No:	1	2	3	4	5	6	7	8	9	10
					2016/17		Carry Forward to	Schemes in	Current	
Youth Activity Fund	Budget	B/f Bal	Total	Approved	Unspent	Spent	2017/18	Progress	Approved	Outturn 2015/16
									(of available)	(of available)
Inner South	44,620	31,916	76,536	74,162	2,374	61,307	15,229	12,855	96.90%	92.67%
Outer South	54,040	38,729	92,769	87,250	5,519	59,157	33,612	28,093	94.05%	97.49%
Outer East	52,010	84,281	136,291	136,170	121	111,655	24,636	24,515	99.91%	78.16%
Inner West	39,810	29,872	69,682	68,248	1,434	59,930	9,752	8,318	97.94%	78.70%
Inner North West	21,350	40,002	61,352	61,248	104	30,799	30,553	30,449	99.83%	76.43%
Outer West	41,670	13,793	55,463	52,069	3,394	41,230	14,233	10,839	93.88%	100.00%
Outer North West	50,992	32,399	83,391	83,068	324	69,593	13,799	13,475	99.61%	97.60%
Inner North East	46,360	26,856	73,216	70,419	2,797	66,602	6,614	3,817	96.18%	84.16%
Inner East	61,300	13,851	75,151	59,602	15,549	48,767	26,384	10,835	79.31%	94.13%
Outer North East	36,790	52,248	89,038	63,537	25,501	44,517	44,521	19,020	71.36%	71.62%
Total all Community Cc	448,942	363,946	812,888	755,773	57,115	593,557	219,332	162,216	92.97%	87.67%

Column

- 1 2016/17 Year Budget allocation
- 2 Funding rolled forward (includes projects from previous year)
- 3 Total funding available for 2016/17 (column 1 + column 2)
- 4 Total value of projects approved (includes projects from previous year)
- 5 Unspent/unallocated at end of 2016/17
- 6 Actual amount spent
- 7 Funding to be carried forward for future spend
- 8 Value of schemes approved in progress at year end
- 9 % of available funding approved for 2016/17 Financial Year
- 10 % of available funding approved in 2015/16 Financial Year

Appendix 2

Summary position of Youth Activity Fund June 2017

	2017/18 YAF Budget	Carry Forward from 2016/17	Total Projects Approved 2017/18	Remaining Unallocated Budget (inc adjusted underspend)
Inner North West	£20,670.00	£104.00	£20,475.00	£2,889.00
Outer North West	£45,870.00	£324.00	£44,918.00	£953.80
Outer West	£37,690.00	£3,394.00	£41,463.00	£973.61
Inner West	£34,530.00	£1,434.00	£29,586.00	£7,459.00
Inner East	£55,740.00	£15,549.00	£53,902.75	£17,492.88
Outer North East	£32,490.00	£25,501.00	£14,940.41	£43,050.05
Inner North East	£39,790.00	£2,797.00	£41,629.02	£1,057.69
Inner South	£40,340.00	£2,374.00	£38,716.00	£6,811.96
Outer South	£48,620.00	£5,519.00	£39,120.75	£15,018.25
Outer East	£46,650.00	£121.00	£46,661.53	£20,755.47

Appendix 3 a



Originator: Kim Bright and
Caroline Webb

Communities Team – Summer Peer Inspections of Youth Activity Fund Activities **2016**

Background

During the summer of 2016 a group of young people were supported by the Communities Team Voice and Influence officers to carry out peer inspections of Youth Activity Fund (YAF) projects across the city. This is building on last year's summer peer inspections and further developing and increasing the number of young people and representative group of young people from across the city. The young people meet on a monthly basis and plan the delivery of the inspections. The summer peer inspections included a mystery shopper and future activity questionnaire to aid in future activity needed and gain the views of children attending the activities. In addition to the work we undertook last year we have worked in partnership with the South Youth Matters group to incorporate the inspections they have undertaken into this report.

Delivery

Throughout summer 2016 a 12 young people undertook peer inspections. They were age 11-17 years and representative of young people across the city. Thirteen days were spent carrying out Peer Inspections, visiting a total of 46 activities across the city almost double the number of activities inspected in 2015, ensuring that activities from Community Committee funding streams were visited citywide.

Benefits

The peer inspection team experienced the range and diversity of projects taking place across the city. The consultation for future activities provided the foundations for a more commissioned approach to the Youth Activity Funding ensuring we are putting the right activities in the right place at the right time. This process enabled young people to experience the activities they inspected; the benefits to young people and the enthusiasm that the staff brought. Young people completed their Leeds Youth Award level 1 and level 2 leading the inspections and increasing their learning in the community.

Any issues raised were resolved timely as the providers liaised with the communities teams during inspections.

Findings

The peer inspection team inspected 44 activities across the city with 1777 different children and young people taking part, 292 staff supporting the young people and 25 volunteers at these activities. The breakdown of these figures is as follows:

East North East

14 Activities inspected; 392 children and young people taking part, 59 staff and 6 volunteers supporting.

South South East

17 Activities inspected (12 by the peer inspection team and 5 by the Youth Matters Group); 795 children and young people taking part, 118 staff and 19 volunteers supporting.

West North West

15 Activities inspected; 590 children and young people taking part and 115 staff supporting.

118 children and young people took part in the mystery shopping questionnaires and were able to express how they felt about the activity anonymously. Children's experiences overall were very positive and suggestions for improvement were fed back to the providers.

Providers were able to demonstrate their ability to deliver projects for children and young people in the community and young people participating in the activities expressed their views of the projects.

Communities team Area Officers were informed of visits and invited to attend along with elected members, and were kept up to date of progress or any delivery issues, and providers were signposted to the relevant colleagues for support or changes to their delivery.

General themes

- Some of the smaller projects had lower numbers than envisaged, this may have been circumstantial but could be improved with greater publicity
- Where limited spaces were available, some activities were booked by families that failed to turn up, providers suggested we could take a deposit on sign up that is refundable once the activity is completed.
- To ensure time for planning inspections and young people to plan their summer providers need to ensure their provision is advertised on Breeze well in advance of the summer holidays. This is a reoccurring theme from last year and good practice would be to receive information at least two weeks prior to the school holiday taking place.
- This year offered the opportunity to work with the Youth Matters Group supported by the youth service, the inspections they undertook are included in this report.

Next Steps

The Peer Inspection team will continue to meet on a monthly basis, build on their Leeds Youth Awards, plan and inspect provision during all school holidays. Membership of the team will continue to grow to maintain membership and representation of young people from across the city.

Area ENE					
Peer Inspection	Impact Camp	Zest Fun Day	Meanwood Olympics	Mandela Basketball	Chapel FM Heads Together
Consent forms confirmed onsite	Yes	N/A	N/A	Yes	Yes
Staff aware of risk assessments and responsibilities	Yes	Yes	Yes	Yes	Yes*
First Aid kit and named First Aider	Yes, 2 staff onsite	Yes, 2 staff onsite	Yes, 4 staff onsite*	Yes, 2 staff onsite	Yes
Equipment applied for onsite	Yes	Yes*	Yes	Yes*	Yes, staff
Correct age group for YAF	Yes	Yes**	Yes	Yes	Yes
No. of CYP	20	48	Approx. 150	8	16
No. of staff	6 staff 6 volunteers	4 staff	20 staff	3 staff	3 staff
Encouraging and engaging staff	Yes	Yes	Yes	Yes	Yes
Accessible/Inclusive for disabled children to attend	Yes and specialist staff available	Wheelchair friendly	Disabled access, open to all CYP	No**	Accessible and local schools support
Advertised on Breeze	Yes*	Yes***	Yes "everywhere"	Yes***	Yes**
Are YP enjoying the activity?	Yes	Yes	**	Yes	Yes
Comments and Concerns (made by Peer Inspectors)	<p>*Leaflets also distributed in schools</p> <p>-Well organised, friendly and exactly as stated on application.</p> <p>-Marquee available</p> <p>-Lots of girls engaging in the sport activity</p> <p>-Staff mentioned there were lower numbers than usual.</p>	<p>*Face painter, entertainer and craft supplies onsite.</p> <p>**Lots of activities available e.g. disco.</p> <p>***Cluster booklet and FB page.</p>	<p>*+6 policemen</p> <p>**Information provided to the team stated the event started at 11:30, however, upon arrival at 11:30 we were informed it did not commence until 12</p> <p>-No children on their own</p>	<p>*Uniforms worn</p> <p>**Nothing for support of additional needs</p> <p>***Local community and social media</p> <p>-Great venue that brought back good memories</p> <p>-Not many people were there</p>	<p>*There is a Health and Safety Leader.</p> <p>**Social Media, local centres, leaflets, schools</p> <p>-Good atmosphere</p> <p>-Inspectors loved the venue</p>

Peer Inspection	RJC Dance Camp	Meanwood Farm Playscheme	Roundhay Youth Service (Football)	Roundhay Youth Service (The Works)	Bicycle Build Workshop (OIL)
Consent forms confirmed onsite	Yes	Yes	Yes	Yes	Yes
Staff aware of risk assessments and responsibilities	Yes	Yes	Yes and venue has own RA	Yes, Evolve	Yes
First Aid kit and named First Aider	Yes, 2 staff onsite	Yes	Yes	Yes	Yes
Equipment applied for onsite	Yes*	Yes, Staff fees	N/A	Scooters and Bikes onsite	Yes*
Correct age group for YAF	Yes	Yes	Yes	Yes	Yes (12-19yrs)
No. of CYP	27	65	26	6	4
No. of staff	2	6	4	2	3
Encouraging and engaging staff	Yes	Yes	Yes	Yes	Yes
Accessible/Inclusive for disabled children to attend	Yes**	Yes*	Yes and aware of cultural bands*	Service support any additional needs	Yes**
Advertised on Breeze	Yes***	Yes and schools	Yes and posters	Yes and Youth Clubs	Yes***
Are YP enjoying the activity?	Yes	Yes	Yes	Yes	Yes
Comments and Concerns (made by Peer Inspectors)	*Sound System, Display, Music, Forms, **Staff onsite, Regular breaks for asthma sufferers and inhalers in view. ***Flyers, website, email, word of mouth	*Accessible with ramps, staff aware of needs -It was fun to see	*Have also tried to promote to young women	-No. of young people participating in event were lower than expected/planned.	*Bicycle parts **1:1 support for people who need it ***Social media, leaflets. -Really inspiring project -High female participation.

Peer Inspection	Pop up Sports (Banstead Park)	Sound of the Summer	Streets to Society	Cycling Skills in the Park (The Works)	
Consent forms confirmed onsite	Yes	Yes		Yes	
Staff aware of risk assessments and responsibilities	Yes	Ye		Yes	
First Aid kit and named First Aider	Yes	Yes		Yes	
Equipment applied for onsite	Yes	Yes		Yes*	
Correct age group for YAF	Yes (Open to all)	*		Yes**	
No. of CYP	9	0		13	
No. of staff	2	2**		2	
Encouraging and engaging staff	Yes	N/A		Yes	
Accessible/Inclusive for disabled children to attend	Yes*	Yes***		Yes	
Advertised on Breeze	Yes**	Yes****		Yes***	
Are YP enjoying the activity?	Yes	No YP attended		Yes	
Comments and Concerns (made by Peer Inspectors)	<p>*Games adapted to their abilities. **Internet , Flyers</p> <p>-Glass on playground: could staff bring a broom to clear the pitch area.</p>	<p>*No young people attended **Arrived late (project advertised as starting from 4pm, first member of staff arrived at 4:10pm). ***Offer 1:1 support ****Social Media, Leaflets, Website. -Staff assured inspectors that 10-12 YP had been attending previous sessions.</p>	<p>No Provider or YP attended the session inspected. Inspectors and Cllr's arrived at 3:15 as the project was advertised on breeze to start at 3:30. Inspectors and Cllrs waited until 3:40 but no one arrived at the venue.</p>	<p>*Staff, bikes, helmets, cycling equipment e.g. cones and ramps. **Most of the bikes are fairly small. ***</p> <p>Comments -"loads of leaflets and information on biking provided" -"provide bigger bikes for bigger kids"</p>	

Mystery Shopping Questionnaire's	Impact Camp	Zest Fun day	Meanwood Olympics	Mandela Basketball	Chapel FM Heads Together
No. of CYP mystery shopping	3	3	2	3	5
Was the activity easy to sign up to?	Yes- 3/3	Yes- 3/3	Yes- 2/2	Yes- 3/3	Yes 5/5
Was the activity what you expected?	Yes- 2/3 No- 1/3	Yes- 1/3 No- 2/3	Yes- 2/2	Yes- 3/3	Yes- 3/5 No- 2/5
Was the activity fun?	Yes- 2/3	Yes 3/3	Yes- 2/2	Yes- 3/3	Yes- 5/5
Where have you seen the activity advertised?	Church, School and Flyers	Party Invitation, Nowhere x2	Church, School	Coach, Training session	School, Newsletter
Do you feel safe at the activity?	Yes- 3/3 *	Yes- 2/3	Yes- 2/2	Yes- 3/3	Yes- 5/5
Do you have a say in what happened today?	Yes- 1/3 No- 2/3	Yes- 1/3 No- 2/3	No- 2/2	Yes- 1/3 No-2/3	Yes- 5/5
Would you choose to take part again?	Yes- 2/3 No- 1/3	Yes- 3/3	Yes- 2/2	Yes- 3/3	Yes- 5/5
Would you recommend this activity to a friend?	Yes- 3/3**	Yes- 3/3	Yes- 2/2	Yes- 3/3	Yes- 5/5
Would you choose to fund this project again?	Yes- 3/3***	Yes- 2/3 No- 1/3	Yes- 2/2	Yes- 2/3 No-1/3	Yes- 5/5
Score the project out of 10	6.5/9/9.9	10/10/9	10/9	10/9/10	10/8.5/8.75/10/9.5
Feedback and Comments (made by Children and Young People participating in the activity)	<p>*I did get hurt by a ball. **It was fun but I didn't like playing basketball. ***I don't like basketball but there was nothing wrong.</p> <p>- "I think everyone should be passed to in basketball" - "They tried their best and came out well" - "It was all amazing apart from the weather" - "I think it's good because it exercises your body and they provide fruit which is healthy for your body"</p>	<p>- "I like everything how it is" - "My best bit was when I danced" - "Thank you for having me" - "I liked the balloons"</p>	No comments	<p>- "I would increase the advertisement as it was recommended for players of Leeds Tigers so they need to advertise to more students" - "I like the way they coach and encourage skills, physical abilities and mental state" - "The coaches know what they are doing to help us progress" - "Thank you"</p>	<p>- "I like it because we can put things we learn on Artbox to inform the arts award" - "Everyone was nice" - "They're (the staff) all awesome"</p>

Mystery Shopping Questionnaire's	RJC Dance Camp	Meanwood Farm Playscheme	Roundhay Youth Service (Football Tournament)	Roundhay Youth Service (The Works)	Bicycle Build Workshop (OIL)
No. of CYP mystery shopping	3	3	3	3	3
Was the activity easy to sign up to?	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Was the activity what you expected?	Yes- 2/3 No- 1/3	Yes- 2/3 No- 1/3*	Yes- 3/3	Yes- 1/3 No- 2/3	Yes- 3/3
Was the activity fun?	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Where have you seen the activity advertised?	Participated before, Leaflet	Friend, email, flyer	Friends, Youth Service	School, Nowhere	Family Friend
Do you feel safe at the activity?	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Do you have a say in what happened today?	Yes- 2/3 No- 1/3	No- 3/3	Yes- 2/3 No- 1/3	Yes- 1/3 No- 2/3	Yes- 3/3
Would you choose to take part again?	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Would you recommend this activity to a friend?	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Would you choose to fund this project again?	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Score the project out of 10	9.75/9.5/9	8/8/10	7/10/10	7/10/10	9/10/10
Feedback and Comments (made by Children and Young People participating in the activity)	<p>Improvements</p> <ul style="list-style-type: none"> - "a bigger space" - "add a gymnastics session" - "do it in a real dance studio (Mandela)" - "the warm up was a bit full on" - "do it for 2 weeks!" <p>Comments</p> <ul style="list-style-type: none"> - "It was very fun and I'd love to take part in the real RJC" - "I love RJC, I want to start the proper dance camps" - "It's been amazing" 	<p>*No- "it was better"</p> <ul style="list-style-type: none"> - "I would like to play on the playground at break" 	<ul style="list-style-type: none"> - "longer playing time" - "would like more teams" 	<p>Improvements</p> <ul style="list-style-type: none"> - "the signing up" <p>Comments</p> <ul style="list-style-type: none"> - "good" 	-No comments given

Mystery Shopping Questionnaire's	Pop Up Sport (Banstead Park)	Sound of the Summer	Streets to Society	Cycling Skills in the Park – The Works	
No. of CYP mystery shopping				2	
Was the activity easy to sign up to?				Yes- 2/2	
Was the activity what you expected?				Yes- 1/2 *	
Was the activity fun?				Yes- 2/2	
Where have you seen the activity advertised?				At the Park	
Do you feel safe at the activity?				Yes- 2/2	
Do you have a say in what happened today?				Yes- 2/2	
Would you choose to take part again?				Yes- 2/2	
Would you recommend this activity to a friend?				No- 1/2** Maybe 1/2	
Would you choose to fund this project again?				Yes- 2/2***	
Score the project out of 10				7/9	
Feedback and Comments (made by Children and Young People participating in the activity)	As we arrived at the beginning of the session we were unable to complete Mystery Shopping Questionnaire's as the YP had not yet taken part in the activity.	As no YP attended the session we were unable to complete these Questionnaire's and get feedback from YP.	As the session did not run we were unable to complete these Questionnaire's and get feedback from YP.	*1/2 –unsure ***"My friends are too tall" ****"Fund even more" Comments "Platforms are too thin/small which made me fall" "It's good but maybe bring bigger bikes" "It was really great and fun, boards were too thin and too high"	

Area SE					
Peer Inspection	CATTS (K&M Fun Day)	Rothwell Cluster (TCS Royds)	Shine Aspirations	Junior Golf	Olympic Community Sport Camp
Consent forms confirmed onsite	Yes	Yes	Yes	Yes	Yes
Staff aware of risk assessments and responsibilities	Yes	Yes	Yes	Yes	Yes
First Aid kit and named First Aider	Yes	Yes	Yes	Yes	Yes
Equipment applied for onsite	Yes	Yes	Yes	Yes	Yes
Correct age group for YAF	Yes	Yes	Yes	Yes*	Yes
No. of CYP	97	7	17	60 (8 at that session)	19
No. of staff	5 staff 7 volunteers	2	3	3	2
Encouraging and engaging staff	Yes	Yes	Yes	Yes	Yes
Accessible/Inclusive for disabled children to attend	Yes*	Yes*	Yes*	Yes**	Yes*
Advertised on Breeze	Yes**	Yes**	Yes**	Yes***	Yes**
Are YP enjoying the activity?	Yes	Yes***	Yes	Yes	Yes
Comments and Concerns (made by Peer Inspectors)	*Sites accessible for all and advertise to those in the local area. **Social Media	*Suited to needs **Through cluster booklet ***Some but not all -Energetic and lively session -low numbers with some YP sat around doing nothing. -YP had brought in sweets for break, could possibly provide healthy snacks?	*Accessible building and specialised staff. **Social Media, Schools, Posters/Leaflets -Friendly, exciting, organised. -Inside of the building was exciting -Variety of sports. -Connection between each other -Sweep up outside	*Also split into groups of older/younger **Coaches trained to support people with additional needs. ***Social media, schools, posters, local magazines. -Very nice and chatty leader -Nothing concerning	*Adapt activities and wheelchair accessible. **Leaflets, Posters. -YP were having fun -No concerns

Area SE					
Peer Inspection	DAZL Summer Activity (Middleton)	Morley Mini Breeze	Pop up Sports (Rothwell Triathlon)	CATTS- East Ardsley Activity Day	Families Cook Together
Consent forms confirmed onsite	Yes	N/A	Yes	N/A	Yes
Staff aware of risk assessments and responsibilities	Yes	Yes	Yes	Yes	Yes
First Aid kit and named First Aider	Yes	Yes	Yes	Yes	Yes
Equipment applied for onsite	Yes	Yes*	Yes*	Yes*	Yes*
Correct age group for YAF	Yes	Yes**	Yes (8-25)	Yes	Yes
No. of CYP	76	400	45	96	6**
No. of staff	22	35	10	19 (11 volunteers)	1
Encouraging and engaging staff	Yes	Yes	Yes	Yes	Yes
Accessible/Inclusive for disabled children to attend	Yes*	Yes***	Yes**	Yes**	Yes***
Advertised on Breeze	Yes**	Yes****	Yes***	Yes***	Yes****
Are YP enjoying the activity?	Yes	Yes	Yes	Yes	Yes
Comments and Concerns (made by Peer Inspectors)	<p>*Activity is free if you have a max card, and only 1 or 3 pounds otherwise. Provide support for those who need it.</p> <p>**Schools, social Media, Community network, WY Sports for both activities.</p> <p>-Lively and polite staff.</p>	<p>*Inflatables and stalls.</p> <p>**Open to all ages and families.</p> <p>***Fast track entry and open early for people with disabilities.</p> <p>****Social media, leaflets, banners and word of mouth.</p>	<p>*Helmets, bikes, pop up sports flags.</p> <p>**All coaches have additional training and mentors.</p> <p>***Council website, Sport and Active Lifestyle, Flyers, British Triathlon website.</p>	<p>*Inflatables</p> <p>**consult with groups in the area.</p> <p>***Community centre, banners, leaflets.</p> <p>-It looked very fun.</p> <p>-All staff are doing their job well.</p>	<p>*Staff and food</p> <p>**10 participants including parents/carers</p> <p>***Family know the needs of the chn.</p> <p>**** Clusters and schools.</p> <p>-The food and recipes were appropriate.</p> <p>-Staff(1 member) cost was extremely high on application.</p>

Peer Inspection	Big Friendly Lego	DAZYL Film Project (Cottingley)	Tingley Mini Breeze	Activity Day - YS	Stockeld Park
Consent forms confirmed onsite	Yes	Yes	N/A	Yes	Yes
Staff aware of risk assessments and responsibilities	Yes	Yes	Yes	Yes	Yes
First Aid kit and named First Aider	Yes	Yes	Yes	Yes	Yes
Equipment applied for onsite	Yes – Staff and Lego	Yes	Yes	Yes*	Yes
Correct age group for YAF	Under 10s	Yes	Yes*	Yes	Yes*
No. of CYP	4	20	-	200	10
No. of staff	2	7	-	40	2
Encouraging and engaging staff	Yes	Yes	Yes	Yes	Yes
Accessible/Inclusive for disabled children to attend	Yes*	Yes (2 YP with autism)	Yes**	Yes**	Yes
Advertised on Breeze	Yes**	Yes**	Yes***	Yes***	Yes**
Are YP enjoying the activity?	Yes	Yes	Yes	Yes	Yes
Comments and Concerns (made by Peer Inspectors)	<p>*Lego and Duplo available for different age ranges and needs. **Posters and Flyers.</p> <p>Concerns -“Not that exciting” -“Not that many participating”</p>	<p>*Activity is free if you have a max card, and only 1 or 3 pounds otherwise. Provide support for those who need it.</p> <p>**Schools, social Media, Community network, WY Sports for both activities.</p>	<p>*“There isn’t much for 16 years+” **Alternative options to physical activities. ***Banners, Leaflets</p> <p>Comments -“Good turnout” -“people enjoyed it”</p> <p>Concerns -“Make sure everything is put up correctly and pinned down properly”</p>	<p>*Inflatables, arts & crafts **All YP welcome, disabled access onto site. ***Social Media. Posters, leaflets etc.</p> <p>Comments -“Great day, lots of families and young people” -“Amazing fun, glad I came, age appropriate”</p>	<p>*Promoted to 11-14yrs but also have 15&16yr olds here. **Online, Local community venues word of mouth.</p> <p>Comments -“Really good, can do what you want” Concerns -“2 people didn’t turn up, wasted money” -“Young people could get bored with timescale of the trip”</p>

Peer Inspection	Blackpool Pleasure Beach	Doncaster dome
Consent forms confirmed onsite	Yes	Yes
Staff aware of risk assessments and responsibilities	Yes	Yes
First Aid kit and named First Aider	Yes	Yes
Equipment applied for onsite	Travel and Staffing	Yes – Ice skating boots
Correct age group for YAF	Yes	Yes
No. of CYP	31	31
No. of staff	4	3 plus a volunteer
Encouraging and engaging staff	Yes	Yes
Accessible/Inclusive for disabled children to attend	Yes	Yes
Advertised on Breeze	Yes*	Yes*
Are YP enjoying the activity?	Yes	Yes
Comments and Concerns (made by Peer Inspectors)	<p>*Cluster Leaflets – school and youth clubs</p> <p>It was a good day Coach driver parking across the main road – so need to park in car park. Also have a longer time.</p>	<p>*School holiday programme, Leaflets, facebook, word of mouth, activity days and mini breeze events.</p>

Mystery Shopping Questionnaire's	CATTS (K&M Fun Day)	Rothwell Cluster (TCS Royds)	Shine Aspirations	Junior Golf	Olympic Community Sport Camp
No. of CYP mystery shopping	3	2	3	3	3
Was the activity easy to sign up to?	Yes- 3/3	Yes- 2/2	Yes- 3/3	Yes- 3/3	Yes- 3/3
Was the activity what you expected?	Yes- 2/3 No- 1/3	Yes- 1/1 No- 1/1	Yes- 3/3	Yes- 3/3	Yes-2/3 No-1/3
Was the activity fun?	Yes- 3/3	Yes- 2/2	Yes- 3/3	Yes- 3/3	Yes- 3/3
Where have you seen the activity advertised?	Posters	Poster in school, Letter from school	Facebook, Shine Nail Bar	Golf teacher, Poster	Website, None
Do you feel safe at the activity?	Yes- 3/3	Yes- 2/2	Yes- 3/3	Yes- 3/3	Yes- 3/3
Do you have a say in what happened today?	No- 3/3	Yes- 2/2	Yes- 3/3	Yes- 2/3 No- 1/3	Yes- 1/3 No-2/3
Would you choose to take part again?	Yes- 3/3	Yes- 2/2	Yes- 3/3	Yes- 3/3	Yes- 3/3
Would you recommend this activity to a friend?	Yes- 3/3	Yes- 2/2	Yes- 3/3	Yes- 3/3	Yes- 3/3
Would you choose to fund this project again?	Yes- 3/3	Yes- 2/2	Yes- 3/3	Yes- 3/3	Yes- 2/3 No-1/3
Score the project out of 10	10/9/9	10/10	8/10/10	9/9/10	8/8/10
Feedback and Comments (made by Children and Young People participating in the activity)	<p>Improvements - "the hotdogs" - "the bags on the inflatables were too hard and I hurt my head"</p> <p>Comments - "enjoyed the inflatables"</p>	<p>- "Very fun, very safe and I love the games" - "I would like to do it again"</p>	<p>Improvements - "More shine project activities outdoor" - "Get more activities" - "We should be able to choose what we want to do one week"</p> <p>Comments - "I have been thinking it is great" - "The people are very friendly and let me do whatever I want" - "There aren't any bad point in the activity"</p>	<p>- "I would like to play on the proper golf course" - "Do more events"</p>	<p>Improvements - "Maybe change and do different games"</p> <p>Comments - "I like everything I do here" - "They have done well" - "They do good"</p>

Mystery Shopping Questionnaire's	DAZL Summer Activity/Film Project	Morley Mini Breeze	Pop up Sports (Rothwell Triathlon)	CATTS- East Ardsley Activity Day	Families Cook Together
No. of CYP mystery shopping	4	3	3	3	3
Was the activity easy to sign up to?	Yes-4/4	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Was the activity what you expected?	Yes-4/4	Yes- 3/3	No- 3/3*	Yes- 1/3 No- 2/3*	Yes- 3/3
Was the activity fun?	Yes-4/4	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Where have you seen the activity advertised?	Websites, School, Friends	Facebook, Around the local area	Other events, Gym, Leaflets	Flyer through door, Drove past, Poster	Cluster website
Do you feel safe at the activity?	Yes-4/4	Yes- 3/3	Yes- 3/3	Yes- 3/3**	Yes- 3/3
Do you have a say in what happened today?	Yes-3/4 No-1/4	Yes- 3/3	Yes- 3/3	No- 3/3	Yes- 1/3 No- 2/3
Would you choose to take part again?	Yes-4/4	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Would you recommend this activity to a friend?	Yes-4/4	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Would you choose to fund this project again?	Yes-4/4	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Score the project out of 10	9.5/10/10/10	8/9/10	10/10/10	7.5/8/10	7/10/"100"
Feedback and Comments (made by Children and Young People participating in the activity)	<p>Improvements -"I would say to train outside when dry and warm weather" -"More split stretches and go outside"</p> <p>Comments -"I love DAZL" -"It's brilliant"</p> <p>*As we arrived to the Film Project during filming we were unable to interrupt and complete mystery shopping questionnaire's for the Film Project*</p>	<p>Improvements -"More shaded areas"</p> <p>Comments -"Good for families"</p>	<p>*All said better than expected.</p> <p>-"It was good, wouldn't change a thing"</p>	<p>*No- "I thought it was going to be much smaller" -"Just drove past and didn't expect anything" **"Not on the rides as it's fighting but there were helmets"</p> <p>Improvements -"Get more rides" -"Age limits needed, older chn are too big"</p> <p>Comments -"Even better than expected" -"Staff are really polite and friendly" "Loved the sumo suits"</p>	<p>-"I liked making new things." -"I really liked the activity p.s. it was really fun and I learnt new things." -"The best part was eating our food that we made"</p>

Mystery Shopping Questionnaire's	Big Friendly Lego	DAZYL Film Project (Cottingley)	Tingley Mini Breeze	Activity Day - YS	Stockeld Park
No. of CYP mystery shopping	3				
Was the activity easy to sign up to?	Yes- 3/3				
Was the activity what you expected?	Yes- 3/3				
Was the activity fun?	Yes- 3/3				
Where have you seen the activity advertised?	Leaflets, Library, Word of Mouth				
Do you feel safe at the activity?	Yes- 3/3				
Do you have a say in what happened today?	Yes- 3/3				
Would you choose to take part again?	Yes- 3/3				
Would you recommend this activity to a friend?	Yes- 3/3				
Would you choose to fund this project again?	Yes- 3/3				
Score the project out of 10	9,10				
Feedback and Comments (made by Children and Young People participating in the activity)	Improvements -"Different Lego Pieces" Comments -"Fun event and good for children" -"Really fun and entertaining"	No Mystery Shoppers provided	No Mystery Shoppers provided	No Mystery Shoppers provided	No Mystery Shoppers provided

Area WNW					
Peer Inspection	YMCA Play scheme	AIM Education	INW Cluster Activity (Yeadon Tarn)	Mini Breeze – New Wortley	Mini Breeze - Bramley
Consent forms confirmed onsite	Yes	Yes	Yes	N/A	N/A
Staff aware of risk assessments and responsibilities	Yes	Yes*	Yes	Yes	Yes
First Aid kit and named First Aider	Yes	Yes	Yes	Yes	Yes – Medic onsite
Equipment applied for onsite	Yes*	Food and Staff	Yes all onsite	Yes	Yes*
Correct age group for YAF	Yes	Yes (5-12yrs)	Yes (8-12yrs)	Yes (open to all)	Yes (open to all)
No. of CYP	16	30	30	200	Approx. 150
No. of staff	3	8	4	40	25
Encouraging and engaging staff	Yes	Yes	Yes	Yes	Yes
Accessible/Inclusive for disabled children to attend	Consent forms state CYP's needs	Staff are trained	Yes*	Yes*	RRR Quality Stamp
Advertised on Breeze	Yes**	Yes**	Yes**	Yes**	Yes**
Are YP enjoying the activity?	Yes	Yes	Yes	Yes	Yes
Comments and Concerns (made by Peer Inspectors)	*Coaching staff and Sports equipment **Schools, Shops, Other Community Centres - Good mix of boys and girls	*Each individual staff writes their own risk assessment. **Leaflets and Local Events -Lots of staff and all the young people were engaging -The door was open so the building wasn't secure.	*Support given to people who need additional help. **Schools, Children Centres and Family Support Groups	*Offered fast track and open an hour to anyone with disabilities to access. **Social media, Flyers, Banners - They have special toilets for disabled	*Inflatables and staff. **Social media, Flyers.

Area WNW					
Peer Inspection	Horsforth Cluster (Drama)	Stitch Up (Yarn Bomb)	Flotsam and Jetsam (Water Quest)	Mighty Chefs (Horsforth Ch.S.)	New Wortley Holiday Club (WASP)
Consent forms confirmed onsite	Yes	Yes	Yes	Yes	Yes
Staff aware of risk assessments and responsibilities	Yes	Yes	Yes	Yes	Yes
First Aid kit and named First Aider	Yes	Yes	Yes	Yes	Yes
Equipment applied for onsite	Yes- Instructor	Yes	Yes*	Yes	Yes*
Correct age group for YAF	Yes (8+yrs)	Yes	Yes	Yes	Yes
No. of CYP	6	9	40	15	9 (30 from all sessions)
No. of staff	2	2	6	5	3 (5 in all sessions)
Encouraging and engaging staff	Yes	No	Yes	Yes	Yes
Accessible/Inclusive for disabled children to attend	Yes*	Yes*	Yes**	Yes*	Yes**
Advertised on Breeze	Yes**	Yes**	Yes***	Yes*	Yes***
Are YP enjoying the activity?	Yes	Yes	Yes	Yes	Yes
Comments and Concerns (made by Peer Inspectors)	*additional funding applied for YP support and is including for people who have disabilities. **Cluster booklets, online, community buildings -Funny Acting -Not a lot of children	*Open to everyone, access for disabilities **Schools, online, posters. -Venue and activity looked great. -No boys and didn't seem appealing to boys. -Staff not engaging (too bothered in their own design). -Provider didn't know how many people were on site and had to count heads.	*Craft materials. **Trained staff, provides good information so easier to make decision to get involved. ***Online, flyers -Good, it looks like everyone had a place and there was something for everybody.	*Disabled access and toilets *Created a booklet and dropped it to schools -Looked fun and the YP looked like they were happy. -No concerns.	*Staff **Trained staff, Group work and support provided. ***Schools, Posters -Good performance shown which brings back memories. -Good group who were very good at singing.

Peer Inspection	UP to You	Pottery (Horsforth Cluster)	Craft, Create Animate (Minecraft)	Fashion Club	ACES
Consent forms confirmed onsite	Yes	Yes	Yes	Yes	Yes
Staff aware of risk assessments and responsibilities	Yes	Yes	Yes	Yes	Yes
First Aid kit and named First Aider	Yes	Yes	Yes	Yes	Yes
Equipment applied for onsite	Yes*	Yes	Yes	Yes*	Yes*
Correct age group for YAF	Yes	Yes (8-12yrs)	Yes	Yes (8-12yrs)	Yes**
No. of CYP	9	7*	8	13	48
No. of staff	4	3	3	3	4
Encouraging and engaging staff	Yes	Yes	Yes	Yes	Yes
Accessible/Inclusive for disabled children to attend	Yes**	Yes**	Yes*	Yes**	Yes***
Advertised on Breeze	Yes***	Yes***	Yes**	Yes***	Yes****
Are YP enjoying the activity?	Yes	Yes	Yes	Yes	
Comments and Concerns (made by Peer Inspectors)	<p>*New Aerial Hoop **Building has disabled access and support any needs. ***Leaflets, Social Media, Schools, Mosque, Local events e.g. Unity Day.</p> <p>-Lovely Staff -They were making a scene for a film.</p>	<p>*18 were meant to arrive. **Session open to everyone and ask people to fill in booking forms with activities they want. Extra members would be onsite for anyone with disabilities. ***Summer activity booklet given out in schools, Social media, Website, Public places.</p>	<p>*Mentoring/1:1 support **LCC website, Social Media, Community</p> <p>-“Range of different gender” -“Children were intrigued”</p>	<p>*Craft Materials **Offer additional staff and support ***Summer booklet to all schools, Library, Social Media and Website.</p> <p>-“Children making friends” -“Staff very engaged” -“Variety of things to do”</p>	<p>*Staff **Groups split into Younger/Older ***Had 2 participants with learning disabilities, discussed with parents how best to support and were also invited to attend. ****Flyers in schools -“Doubled in numbers, more people this year” -“Clear instructions, Affordable, Passionate staff, Good Behaviour Management, Health and safety conscious”</p>

Mystery Shopping Questionnaire's	YMCA Play scheme	AIM Higher	INW Cluster Activity (Yeadon Tarn)	Mini Breeze (New Wortley)	Mini Breeze (Bramley)
No. of CYP mystery shopping	3	3	3	3	3
Was the activity easy to sign up to?	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3*
Was the activity what you expected?	Yes- 2/3 No- 1/3	Yes- 3/3	Yes- 2/3 No-1/3	Yes- 3/3	Yes- 3/3
Was the activity fun?	Yes- 1/3 No- 1/3*	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Where have you seen the activity advertised?	Where told at the centre	Website, school, word of mouth	School, on the fields	Leaflets, Shops, Online	Flyer, Lazer Centre, Word of mouth
Do you feel safe at the activity?	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes*	Yes- 3/3
Do you have a say in what happened today?	Yes- 2/3**	Yes- 2/3 No- 1/3	Yes- 1/3 No-2/3	Yes- 1/3 No- 2/3	No- 3/3
Would you choose to take part again?	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Would you recommend this activity to a friend?	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Would you choose to fund this project again?	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Score the project out of 10	10/10/9.5	10/9.5/9	9/10/10	9/8/10	9/10/10
Feedback and Comments (made by Children and Young People participating in the activity)	<p>*1/3 stated- "kind of"</p> <p>**1/3 stated – "don't know"</p> <p>- "I liked everything"</p> <p>- "Make it a longer day"</p> <p>- "I would change the equipment because some people are always kicking the things, in my opinion"</p> <p>- "I love the YMCA you should come here again and we have a biscuit and drink at 10am"</p> <p>- "I love playing dodge ball"</p> <p>- "I would want to draw what I want in the Olympics activity"</p>	<p>- "I'm happy with how it is"</p> <p>- "I just want to keep coming because I really love coming here"</p> <p>- "I enjoyed dancing"</p>	<p>Improvements</p> <p>- "have more like a games room"</p> <p>- "it's really fun"</p> <p>- "It's really fun and spends a lot of time"</p>	<p>* "the police are here"</p> <p>- "I loved obstacle course"</p> <p>- "friendly staff and well organised"</p> <p>- "liked the location and loved the lazer zone"</p>	<p>*needed to queue and get a breeze card</p> <p>Improvements</p> <p>- "Shorter queues"</p> <p>- "better signs to advertise price/or if it's free"</p> <p>- "bigger event with more things for the older children"</p> <p>- "display age restrictions of activities clearly"</p> <p>Comments</p> <p>- "Go-Karting was the best part"</p> <p>- "staff are helpful"</p> <p>- "Have Sumo wrestling for smaller children"</p>

Mystery Shopping Questionnaire's	Horsforth Cluster (Drama)	Stitch Up (Yarn Bomb)	Flotsam and Jetsam (Water Quest)	Mighty Chefs	New Wortley Holiday Club (WASP)
No. of CYP mystery shopping	4	3	3	3	3
Was the activity easy to sign up to?	Yes- 4/4	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3 Yes- 3/3
Was the activity what you expected?	Yes- 3/4 No- 1/4	Yes- 2/3 No- 1/3	Yes- 1/3 No- 2/3*	Yes- 2/3 No- 1/3	Yes- 2/3 No- 1/3
Was the activity fun?	Yes- 4/4	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Where have you seen the activity advertised?	Cluster booklet, leaflet	Leaflet, Breeze event	At school, online	Online, Friend	School
Do you feel safe at the activity?	Yes- 4/4	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Do you have a say in what happened today?	Yes- 4/4	Yes- 2/3 No- 1/3	Yes- 3/3	Yes- 1/3 No- 2/3	Yes- 2/3 No- 1/3
Would you choose to take part again?	Yes- 4/4	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Would you recommend this activity to a friend?	Yes- 4/4	Yes- 3/3	Yes- 2/3**	Yes- 3/3	Yes- 3/3
Would you choose to fund this project again?	Yes- 4/4	Yes- 3/3	Yes- 3/3	Yes- 3/3	Yes- 3/3
Score the project out of 10	8/7/9/10	10/10/10	8/9/9	9/10/10	10/10/10
Feedback and Comments (made by Children and Young People participating in the activity)	- "Lots of fun"	- "the scissors were hard to use" - "it was just super fun and we did it to help the old building and make it look pretty" - "it was really fun" - "it was really good fun and it made me smile when I actually made a watermelon pompom"	**"A lot better" **1/3- "Depends" Improvements - "More time doing stuff" - "More blowing up Minecraft" - "Less cars" Comments - "Make an even bigger boat"	Comments - "My favourite part was when we made sausage rolls" - "It was all good" - "It was really fun"	Improvements - "Children to listen to the teachers." - "People who mess around in the activity should have two chances in the lesson and have to sit out for the rest of the day." Comments - "Just keep doing what you are doing as it is amazing."

Mystery Shopping Questionnaire's	UP to You	Pottery (Horsforth Cluster)	Craft, Create, Animate (Minecraft)	Fashion Club	ACES
No. of CYP mystery shopping	3	2	3	3	3
Was the activity easy to sign up to?	Yes- 3/3	Yes- 2/2	Yes- 3/3	Yes- 3/3	Yes- 2/3 No- 1/3
Was the activity what you expected?	Yes- 3/3	Yes- 2/2	Yes- 2/3 No- 1/3	Yes – 2/3* No-1/3	Yes- 3/3
Was the activity fun?	Yes- 3/3	Yes- 2/2	Yes- 3/3	Yes- 3/3	Yes- 3/3
Where have you seen the activity advertised?	Leaflet, Local Centre, Friend	Online	Booklet, Library	Word of Mouth, Leaflets	Online, School, Leaflet
Do you feel safe at the activity?	Yes- 3/3	Yes- 2/2	Yes- 3/3	Yes- 3/3	Yes- 3/3
Do you have a say in what happened today?	Yes- 3/3	Yes- 2/2	Yes- 1/3 No-2/3	Yes- 2/3 No- 1/3	Yes- 2/3 No-1/3
Would you choose to take part again?	Yes- 3/3	Yes- 2/2	Yes- 3/3	Yes- 3/3	Yes- 3/3
Would you recommend this activity to a friend?	Yes- 3/3	Yes- 2/2	Yes- 3/3	Yes- 3/3	Yes- 3/3
Would you choose to fund this project again?	Yes- 3/3	Yes- 2/2	Yes- 1/3 No-1/3*	Yes- 3/3	Yes- 3/3
Score the project out of 10	9/9/10	10/10	7/7/7	10/10/10	10/10*
Feedback and Comments (made by Children and Young People participating in the activity)	<p>Improvements -“You had to wait while others were on the equipment.”</p> <p>Comments -“Keep everything the same, it couldn't be better”</p>	<p>-“It was very fun.” -“It was good.”</p>	*Not sure- 1/3	<p>**Better”</p> <p>Improvements “New Materials”</p> <p>Comments “Fun because loads of activities” “Helpers were great” “It was fun”</p>	<p>*no number provided</p> <p>“It was fun, I liked the running”</p>

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Report of the Head of Governance and Scrutiny Support

Report to Scrutiny Board (Children and Families)

Date: 20 July 2017

Subject: Scrutiny Inquiry Draft Terms of Reference – The impact of Child Poverty on Attainment, Achievement and Attendance

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

1. Summary of Main Issues

Leeds City Council has an ambition to be the best council in the UK: fair, open, compassionate and welcoming with an economy that is both prosperous and sustainable so all our communities are successful. The City's vision encompasses the aim to be a Child Friendly City by 2030. The methodology for delivering this vision is defined in The Children and Young People's Plan (CYPP) 2015-19 from good to great which details five headline outcomes. These outcomes are:

- All children and young people are safe from harm
- All children and young people do well at all levels of learning and have the skills for life
- All children and young people choose healthy lifestyles
- All children and young people are happy and have fun growing up
- All children and young people are active citizens

The CYPP also states that a child friendly city is a city where the affects of child poverty are minimised and where the social and economic benefits of growth are enjoyed by all.

At its meeting on the 15 of June 2017, the Scrutiny Board considered potential sources of work for the 2017/18 municipal year. Following discussion with representatives from Children's Services the Board expressed a desire to undertake an inquiry which would consider the effect of child poverty on educational

attainment, achievement and school attendance. The Scrutiny Board expressed a desire to understand how the impact of child poverty on a child's education is being challenged strategically and practically and also how the impact is managed in order to improve educational outcomes for children, particularly those who are vulnerable, in order to narrow the attainment/achievement gap and improve school attendance.

2. Recommendation

The Scrutiny Board (Children and Families) is recommended to:

- a) Note the information contained within this report, make further recommendation to update the terms of reference where necessary and agree the terms of reference for the inquiry.
- b) Note that the terms of reference may incorporate additional information during the inquiry should the Children's Services Scrutiny Board identify any further scope for inquiry or request further witness or evidence.

1 Purpose of this report

- 1.1 This report sets out the draft terms of reference for the Scrutiny Boards inquiry into the Impact of Child Poverty on Attainment, Achievement and Attendance.

Terms of Reference

2. Scope of the Inquiry

- 2.1 The Scrutiny Board at its meeting on the 15 of June 2017 resolved to undertake an inquiry looking at the impact of child poverty on attainment, achievement and attendance. The purpose of the inquiry is to make an assessment of and, where appropriate, make recommendations on the following areas:

- How child poverty is defined by Leeds City Council and the Children and Young Peoples Trust Board.
- The legislative framework and the duties on local authorities and other delivery partners in England to tackle child poverty, conduct a local needs assessment, or produce a child poverty strategy.
- The prevalence of child poverty in Leeds and the trend over the past 5 years to identify the scale of the challenge. The statistical data and trends that link poverty to poor achievement, attainment and attendance, and the statistical data that links poverty to vulnerable children.
- National research about the link between poverty and educational outcomes and the steer and focus this has provided to services for children in Leeds. The view about the link between poverty and attendance, attainment and achievement in Leeds.
- The strategic approach to minimising the impact of child poverty on attainment, achievement and attendance. How is this being driven, co-ordinated and is it maintaining momentum? What have been the results, what are the aims, objectives and outcomes defined which will support children and young people to be do well in education. Is there a plan, how is this broken down, communicated, monitored and reviewed?
- The initiatives in place in Leeds currently to build resilience and support for learning through schools and partners in areas of high poverty.

- 2.3 Additional guidance has been invited from Children's Services in order to recommend areas of focus for the inquiry. A presentation will be made to the Scrutiny Board on the 20 July 2017.

3. Desired Outcomes and Measures of Success

- 3.1 In conducting the Inquiry the Board wishes to understand the areas defined in paragraph 2.1. If during the course of the inquiry it is evident that improvements are

required the Scrutiny Board will seek to clarify what is being done to ensure better outcomes and will make recommendations as deemed appropriate.

- 3.2 It is important to consider how the Scrutiny Board will deem if their inquiry has been successful in making a difference to local people. Some measures of success may be obvious at the initial stages of an inquiry and can be included in these terms of reference. Other measures of success may become apparent as the inquiry progresses and discussions take place.
- 3.3 Following the inquiry the Scrutiny Board will publish its report which will identify clear desired outcomes. These will be reflected in the recommendations made. The director or organisation to whom the recommendations have been made will be responsible for monitoring the impact of each recommendation and for advising the Scrutiny Board accordingly as the board reviews progress.

4. Comments of the relevant Director and Executive Member

- 4.1 In line with Scrutiny Board Procedure Rule 12.1 where a Scrutiny Board undertakes an Inquiry the Scrutiny Board shall consult with any relevant Director and Executive Member on the terms of reference.

5. Submission of evidence

Evidence will be sought to enable the Scrutiny Board to gain clarity of all areas defined in paragraph 2.1. To achieve this the Board may also seek evidence in order to:

- Understand the City picture, areas of high deprivation, how this correlates with achievement, attainment and attendance and the connection with vulnerable learners. This will involve the study and analysis of detailed data.
- Identify and understand barriers and how these are overcome such as:
 - a) inclusion in the school community and extra-curricular activities due to cost.
 - b) ability to be able to provide school uniform or adequate clothing.
 - c) ability to provide adequate nutrition (child hunger).
 - d) take up of free school meals and the use of pupil premium
 - e) ability to provide stable learning support in the home.
 - f) fitting in with peers in the school or learning environments.
- Coping and support strategies of education providers in areas of high poverty. Cluster strategies in areas of high poverty and identifying any educational establishments where children are making good progress despite the challenges of high poverty.
- Identify the challenge provided through School improvement and Governor support services and how those service areas are drivers for strategic and practical change to reduce the impact of child poverty in education.

- Identify how child poverty strategies & plans in Leeds inform Children's Services commissioning and resources allocation for children and families in poverty, to support attainment, achievement and attendance.
- Identify if there is targeted intelligence gathering through Voice and Influence, relating to the thoughts and feelings of children living in poverty and how it impacts on them at school, including how this information is collected, utilised, acted upon and how is this reflected.

6. Timetable for the inquiry

- 6.1 Following the meeting on the 20th July 2017 it is anticipated that evidence gathering for the inquiry will take place between September 2017 and will be completed during or before December 2017. Information will be gathered using a range of methods including meetings and visits. The inquiry report will be prepared for agreement by the Scrutiny Board in April 2018. The length of the inquiry and range of evidence to be collected is however subject to change by agreement of the Board. A decision to extend the length of the inquiry beyond December 2017 could potentially delay the submission and agreement of the final inquiry report.

7. Witnesses

- 7.1 The following witnesses have been identified as possible contributors to the Inquiry:
- Members of the Children's Trust Board
 - Elected Members
 - Third Sector and Voluntary Organisations
 - Stakeholders, Partners and Support Groups
 - Director of Children and Families and Children's Services Officers
 - Education Practitioners.
 - Cluster Representatives
 - Parents and Carers
- 7.2 The Board will always seek to include the views of children and young people and their parents and carers as evidence to its inquiries wherever possible and practicable.
- 7.3 The Board may also undertake visits in order to gather the views of those giving evidence. It is suggested that the Board identify which areas to visit following data analysis in order to identify which educational establishment or Cluster Partnership will provide the most beneficial insight into the impact of child poverty on achievement, attainment and attendance. During previous inquiries, the Board has resolved to undertake visits instead of conducting a full Board meeting. Should the Board wish to do this, it is suggested that visits are undertaken in November 2017.

8 Corporate Considerations

8.1 Consultation and Engagement

The Board may undertake consultation in order to conduct the inquiry or gather necessary evidence should it be deemed appropriate.

8.2 Equality and Diversity / Cohesion and Integration.

- 8.2.1 Equality Improvement Priorities have been developed to ensure our legal duties are met under the Equality Act. The priorities will help the council to achieve its ambition to be the best City in the UK and ensure that as a city work takes place to reduce disadvantage, discrimination and inequalities of opportunity.
- 8.2.2 Equality and diversity will be a consideration throughout the Scrutiny Inquiry and due regard will be given to equality through the use of evidence, written and verbal, outcomes from consultation and engagement activities.
- 8.2.3 The Scrutiny Board may engage and involve interested groups and individuals (both internal and external to the council) to inform recommendations.
- 8.2.4 Where an impact has been identified this will be reflected in the final inquiry report, post inquiry. Where a Scrutiny Board recommendation is agreed the individual, organisation or group responsible for implementation or delivery should give due regard to equality and diversity, conducting impact assessments where it is deemed appropriate.

8.3 Council Policies and City Priorities

This inquiry will assist in achieving outcomes and priorities as defined in the Children and Young Peoples Plan 2015-2019 and the Child Friendly City Priority Plan.

8.4 Resources and Value for Money

There is no resource or value for money implications relating to this report. At the conclusion of the inquiry any identified impact will be reported in the final inquiry report.

8.5 Legal Implications, Access to Information and Call In

None

8.6 Risk Management

There are no risk implications relating to this report. At the conclusion of the inquiry any identified risk will be reported in the final inquiry report.

8.7 Recommendations

The Scrutiny Board (Children and Families) is recommended to:

- 8.7.1 Note the information contained within this report, make further recommendation to update the terms of reference where necessary and agree the terms of reference for the inquiry.
- 8.7.2 Note that the terms of reference may incorporate additional information during the inquiry should the Scrutiny Board identify any further scope for inquiry or request further witness or evidence.

8.8 Background documents¹

None

DRAFT

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report author: Sue Rumbold /
Andrew Eastwood / Peter Storrie
Tel: 277053

Report of Director of Children and Families

Report to Scrutiny Board (Children and Families)

Date: 20 July 2017



Subject: Impact of child poverty on children's learning outcomes

Are specific electoral wards affected? If relevant, name(s) of ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

1. Summary of main issues

- 1.1. At the July meeting it is intended to provide an initial presentation to inform the Boards future work into the impact of child poverty on learning outcomes and what is being done to mitigate this in Leeds. This report provides an introduction to the subjects to be covered in the presentation.

2. Recommendations

- 2.1. Members are recommended to:

- Use the information provided in this report and subsequent presentation to inform their inquiry work.

3. Purpose of this report

- 3.1. This report is an introduction to the Board's inquiry work into the relationship between child poverty and learning. The report presents a succinct overview the supporting detail of which will be presented at the July board meeting and



then in subsequent evidence requests. Some of the detail has been presented in previous reports to the board including those covering annual schools standards and performance against the Children and Young People's Plan.

4. Main issues

- 4.1. Improving outcomes for Leeds children and young people is integral to our strategy of being a strong economy and a compassionate city. This is reflected in the council Business Plan, in the Health and Well-being strategy and the Children and Young People's Plan. Our approach recognises the need for good universal, targeted and specialist services that respond to need, manage risk and secure good outcomes for all. Addressing child poverty, deprivation/disadvantage and promoting equalities are implicit in our strategy and in our support for learning improvement.
- 4.2. Addressing child poverty both its causes and impacts including supporting social mobility and strengthening families are accepted national and local priorities. In 2010 the Child Poverty Act was passed with cross-party support. In 2016, the Welfare Reform and Work Act superseded the Child Poverty Act, this included changing expectations around how child poverty is measured and the need for specific strategies. These changes can be considered more about the how than the goal itself. How best to measure need and impact to effect improvement remains contentious, similarly over the decade there has been a move from distinct child poverty strategies to having the focus built into broader strategies and plans for improving education, employment and for strengthening families.
- 4.3. **Definitions** Listed below are current ways in which child poverty is articulated. These measures all have their own limitations, largely based on the dependencies contained within them, these include: changes in eligibility criteria for benefits; being based on a proportion of a moving national average; or being a generalisation for a geographic area.
- The most commonly applied national measure is the proportion of children living in families either in receipt of out-of-work benefits or in receipt of tax credits with a reported income which is less than 60 per cent of national median income. In 2014 23.1% of Leeds children were living in low income families. Other national measures or indexes of measures are proposed or exist around income, family employment status, parental education, child education and social mobility.
 - Within schools free school meal eligibility, pupil premium eligibility and disadvantaged pupils are fairly interchangeable ways of defining the cohort of children and young people where poverty is considered a factor that may impact on their learning. Free School Meal (FSM) eligibility remains a proxy measure available from the school census that is often used, increasingly this is both current FSM status and eligibility in previous years. It is FSM eligibility in the previous 6 years that determines pupil premium eligibility along with looked after status or being a service child, with a parent currently or previously in the armed services. Pupil premium funding and accountabilities differ for each



group. The term disadvantaged pupils applies to FSM 6 and children looked after continuously for more than one day in the last 12 months.

- The 2015 index of multiple (IMD) deprivation measures relative deprivation for 32,844 areas of England (local super output areas LSOAs), of which 476 areas are in Leeds. We can match home address of Leeds children attending schools to LSOA and measure for example the percentage of Leeds pupils living in an area considered in the most 10% deprived nationally. A sub index IDACI –income deprivation affecting children index is also used. Where an authority ranks in terms of deprivation can influence national funding formulae, Leeds with its size and diversity contains a high number of children living in deprived areas but it can be argued that this gets mitigated and to an extent lost in city averages.

4.4. **Child Population** The Leeds child population is growing and changing. At the beginning of the century around 7,500 children were born annually, for a number of years now it has been close to or above 10,000 births per year. The greatest, but not only, growth in the child population has been concentrated in areas of high deprivation. The population is also increasingly more diverse in terms of ethnicity. Some categories of special educational need and disability are more evident in deprived populations.

4.5. **Learning outcomes** It is a long standing pattern that Leeds children and young people not entitled to free school meals or non-disadvantaged generally achieve in line with their national peer groups. For FSM entitled or disadvantaged the gaps to national peer groups are consistently wider. Leeds patterns are consistent with regional patterns. The Department of Education increasingly emphasises the key gap to be closed is that between the outcomes for local disadvantaged pupils and national non-disadvantaged pupils. In addressing the gaps between Leeds and national and between disadvantaged and non-disadvantaged the focus must also remain on raising overall standards as this will have the greatest impact on the most children.

4.6. **Addressing outcomes** The committee may want to consider the following areas in terms of how the impact of child poverty on learning is being addressed.

- Using and measuring free school meal entitlement in terms of achievement is long established and built into accountability arrangements for schools. This has been strengthened through accountability for pupil premium and by changes in national assessment frameworks. The focus of these frameworks has shifted to the progress of all children and away from a proportion of children reaching a defined level. This makes all children count. While this should be considered a positive it is important to ensure that these new incentives don't have any negative impacts on access to provision.
- Pupil premium funding exists to support the learning of children and young people from disadvantaged backgrounds.
- School Improvement activity including school to school support has and will continue to have a strong focus on the learning of disadvantaged groups.



Ensuring that children and young people are in learning, safe and secure in their learning and making good progress in their learning.

- A refresh of the Children and Young People's Plan is being proposed that will further emphasise the importance of learning and support for vulnerable learners. This will be brought to the committee later in the financial year.
- Within the context of Children's and Families Trust arrangements good engagement and good progress in learning are clear objectives of early help and targeted support. The local Families First programme as part of the national troubled families initiative is an example of a clear focus on the employment status of families.
- Leeds City Council's locality approach is focused on areas of greatest need supporting communities and families, employment opportunities for parents and the engagement of children in learning being central to this.

5. Corporate considerations

5.1. Consultation and engagement

- 5.1.□1. This is an introductory report and as such does not need to be consulted on with the public. The subject matter covered is publically available..

5.2. Equality and diversity/cohesion and integration

- 5.2.□1. This is an information report, rather than a decision report and so due regard is not relevant. However, equality issues are implicit in the subject matter.
- 5.2.□2. Some children and young people are statistically more likely to have relatively poor outcomes, including those living in poverty and in areas of deprivation.

5.3. Council policies and city priorities

- 5.3.□1. The subject matter of this report is consistent with the Best Council Plan and the ambition of a strong economy and a compassionate city.

5.4. Resources and value for money

- 5.4.□1. There are no specific resource implications from this report.

5.5. Legal implications, access to information and call in

- 5.5.□1. All information is publicly available. This report is an introductory report to inform scrutiny's enquiry work.

5.6. Risk management



- 5.6.□1. The subject matter of this report as appropriate is considered within the risk management process in the council and directorate to monitor and manage key risks.

6. Conclusions

- 6.1.□1. This report is an introduction to the Board's inquiry work into the relationship between child poverty and learning.

Recommendations

- 6.2. Members are recommended to:

- Use the information provided in this report and subsequent presentation to inform their inquiry work.

7. Background documents

- 7.1. Further information will be presented at the Board's next meeting.



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Report of the Head of Governance and Scrutiny Support

Report to Scrutiny Board (Children and Families)

Date: 20 July 2017

Subject: Work Schedule

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

1 Purpose of this report

- 1.1 The purpose of this report is to consider the Scrutiny Board's work schedule for the forthcoming municipal year.

2 Main Issues

- 2.1 A draft work schedule is attached as appendix 1. The work programme has been provisionally completed pending on going discussions with the Board.
- 2.2 When considering the draft work programme effort should be undertaken to:
- Avoid duplication by having a full appreciation of any existing forums already having oversight of, or monitoring a particular issue
 - Ensure any Scrutiny undertaken has clarity and focus of purpose and will add value and can be delivered within an agreed time frame.
 - Avoid pure "information items" except where that information is being received as part of a policy/scrutiny review
 - Seek advice about available resources and relevant timings taking into consideration the workload across the Scrutiny Boards and the type of Scrutiny taking place
 - Build in sufficient flexibility to enable the consideration of urgent matters that may arise during the year
- 2.3 Also attached as appendix 2 is the minutes of Executive Board for 21 June 2017.

3. Recommendations

3.1 Members are asked to:

- a) Consider the draft work schedule and make amendments as appropriate.
- b) Note the Executive Board minutes

4. Background papers¹ - None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Draft Scrutiny Board (Children and Families) Work Schedule for 2017/2018 Municipal Year

Appendix 1

Schedule of meetings/visits during 2017/18			
Area of review	15 June	July	August
Inquiries		Inquiry 1 – Terms of Reference and First Inquiry Session - Impact of Child Poverty on 3 A's	
Annual work programme setting - Board initiated pieces of Scrutiny work (if applicable)	Consider potential areas of review		
Budget	Budget Update 2017/18 outturn 2016/17		
Policy Review			
Recommendation Tracking			
Performance Monitoring	Performance Report	Universal Activity Funding – performance, consistency and delivery since the delegation of responsibility and budgets to Community Committees - review (or sept)	
Working Groups	Post 16 SEND School Transport 15 June 17 – Executive Board Statement		
Resource considerations		Report Writing	Report Writing

*Prepared by S Pentelow

Key: SB – Scrutiny Board (Children's Services) Meeting

WG – Working Group Meeting

Draft Scrutiny Board (Children and Families) Work Schedule for 2017/2018 Municipal Year

Schedule of meetings/visits during 2017/18			
Area of review	September	October	November
Inquiries	<u>Evidence Gathering</u> Session 2- Impact of Child Poverty on 3 A's	<u>Evidence Gathering</u> Session 3- Impact of Child Poverty on 3 A's <u>Agree Report</u> Children's Centres	<u>Evidence Gathering</u> Visits - - Impact of Child Poverty on 3 A's
Recommendation Tracking	SEND Inquiry		
Policy Review		Corporate Parenting Cluster Position Update	
Performance Monitoring	Ofsted improvement areas – progress update (2015 and SEND inspection)	Leeds Safeguarding Children – Update summary to include feedback on Wood review.	
Working Groups	Impact of Child Poverty on 3 A's – detailed data analysis (unless considered in full board meeting)		
Resource Considerations	Report Writing	Report Writing	

Draft Scrutiny Board (Children and Families) Work Schedule for 2017/2018 Municipal Year

Schedule of meetings/visits during 2017/18			
Area of review	December	January	February
Inquiries	<u>Evidence Gathering</u> Final Session 4- Impact of Child Poverty on 3 A's	<u>Directors Reponse</u> Children's Centres	
Budget	Initial Budget Proposals 2018/19 and Budget Update - Budget and Policy Framework (including Cluster Funding Arrangements)		
Policy Review		Educational support and identification of Dyslexia and Dyspraxia	Youth Service - review of impact of previous service reconfiguration.
Recommendation Tracking			NEET – recommendation tracking
Performance Monitoring	Performance Report - Including Voice and Influence	Update on the picture of primary and secondary schools in Leeds.	
Working Groups			
Resource Considerations	Report Writing	Report Writing	Report Writing

Draft Scrutiny Board (Children and Families) Work Schedule for 2017/2018 Municipal Year

Schedule of meetings/visits during 2017/18			
Area of review	March	April	May
Inquiries		<u>Agree Report</u> Impact of Child Poverty on 3 A's	
Budget and Policy Framework			
Recommendation Tracking			
Performance Monitoring	Learning for Leeds - Basic Need Update and School Allocation (or April)	Annual Standards Report (depending on Exec Board schedule)	
Working Groups	Youth Council – Racism and Hate Crime (with LSCB chair and manager)		
Resource Considerations	Report Writing	Report Writing	

Unscheduled - required :

- Transition to Adult Services – Young People outside social care
- Behaviour Management – to be reviewed later in year (last discussed April 17)

Updated - July 2017

*Prepared by S Pentelow

Key: SB – Scrutiny Board (Children's Services) Meeting

WG – Working Group Meeting

EXECUTIVE BOARD

WEDNESDAY, 21ST JUNE, 2017

PRESENT: Councillor J Blake in the Chair

Councillors R Charlwood, D Coupar,
S Golton, J Lewis, R Lewis, L Mulherin,
M Rafique and L Yeadon

SUBSTITUTE MEMBER: Councillor B Anderson

APOLOGIES: Councillor A Carter

1 Substitute Member

Under the provisions of Executive and Decision Making Procedure Rule 3.1.6, Councillor B Anderson was invited to attend the meeting on behalf of Councillor A Carter, who had submitted his apologies for absence from the meeting.

2 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 6 to the report entitled, 'East Leeds Orbital Road: Land Assembly and Financing', referred to in Minute No. 19 is designated as exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that it contains information relating to the financial or business affairs of particular people, and of the Council. It is therefore considered that the release of such information would, or would be likely to prejudice the Council's commercial interests in relation to potential transactions.

3 Declaration of Disclosable Pecuniary Interests

There were no declarations of Disclosable Pecuniary Interests made at the meeting.

4 Minutes

RESOLVED – That the minutes of the previous meeting held on 19th April 2017 be approved as a correct record.

Draft minutes to be approved at the meeting
to be held on Monday, 17th July, 2017

5 Chair's Opening Comments

The Chair welcomed all in attendance to the meeting and reflected upon the number of significant events which had occurred since the previous Board meeting on 19th April 2017, including the General Election.

Specifically however, the Chair made reference to the atrocities which had occurred in London and Manchester in recent weeks, and also to the fire which had recently occurred at Grenfell Tower, London. On behalf of the Board, the Chair extended the Council's sympathies to all of those who had lost their lives and to all of those who had been affected by those terrible events.

With regard to the fire at Grenfell Tower, the Chair invited the Director of Resources and Housing to provide an update and also reassurance, as to the actions which the Council was taking in light of the Grenfell Tower fire.

The Board noted that checks had been undertaken on the cladding systems used in Leeds, with reassurance being provided that none of the systems used had been comparable to those at Grenfell Tower. It was also noted that as a precautionary measure, further testing would take place on the materials used in the city's high rise buildings. Reassurance was also provided on the 'compartmentation' system used in Leeds which had been established in order to contain fires within high rise buildings. Members also received an update on the installation of sprinkler systems which had occurred in a number of blocks in the city to date, and it was noted that this programme had prioritised those blocks which had been reserved for older residents. In light of the Grenfell Tower fire, emphasis was also placed upon the wish to continue to promote the importance of sprinkler systems in high rise buildings as a key fire safety measure on a national level.

Finally, the importance of the communication and engagement work with tenants was highlighted, and that this programme of engagement would continue.

Members welcomed the update and the reassurance provided, thanked the Executive Member for Communities for the lead which she had taken on such issues, and requested that Members be kept informed of developments in this area, as and when they occurred.

ENVIRONMENT AND SUSTAINABILITY

6 Waste Depot Development

The Director of Communities and Environment submitted a report outlining the current depot provision across the Council and the current operational and financial risks associated with this. The report also outlined the work that had been undertaken to develop options in order to mitigate such risks, including the costs, issues and benefits associated with these options, and which sought approval for capital funding in order to deliver a new depot for the use of Waste Management and other Council services.

In response to a Members' enquiries, the Board received assurances on the proposed development, specifically in respect of the service's efficiency levels and its impact upon carbon output levels. In addition, with regard to the issue of continuity of service, it was acknowledged that a robust continuity plan would be established as part of this development.

Responding to an enquiry, assurances were provided in terms of keeping Elected Members informed of developments as they occurred in this area.

RESOLVED –

- (a) That the contents of the submitted report, be noted;
- (b) That the injection of £4.01m of unsupported borrowing into the capital programme, in order to fund the development of a new operational depot on Newmarket Approach, be authorised;
- (c) That authorisation be given to begin the process to tender for the construction of a new operational depot, on the land off Newmarket Approach behind the Refuse and Energy Recovery Facility (RERF), subject to necessary consultation and Planning permission;
- (d) That it be noted that the Chief Officer, Waste Management, will be responsible for the implementation of such matters.

CHILDREN AND FAMILIES

7 Outcome of consultation to change the age range of Hovingham Primary School from 3-11years to 2-11years.

The Director of Children and Families submitted a report regarding the outcome of consultation on a proposal to change the age range of Hovingham Primary School from 3-11 years to 2-11 years, and which sought approval to publish a statutory notice in respect of this proposal.

RESOLVED –

- (a) That the publication of a Statutory Notice to lower the age limit of Hovingham Primary School from 3 to 2, changing the school's age range from 3-11 years to 2-11 years, be approved, which would enable the school to deliver free early education entitlement for eligible 2 year olds;
- (b) That it be noted that the responsible officer for the implementation of such matters is the Head of Learning Systems.

8 Learning Places Programme - Capital Programme Update

Further to Minute No. 127, 14th December 2016, the Director of Children and Families, the Director of Resources and Housing and the Director of City Development submitted a joint report presenting an update on the 3 year strategy for providing sufficient school places in the city, on the progress of the projects currently forming part of the Learning Places Programme, outlining the revised programme of governance arrangements and which sought relevant approvals in order to progress the programme.

Draft minutes to be approved at the meeting
to be held on Monday, 17th July, 2017

The Board acknowledged the complexities of the challenges being tackled by the Programme, and in response to an enquiry, Members highlighted the need for the Council to continue to work in a cohesive cross-party manner in order to effectively address such challenges.

Also, the Board received further information on the actions which were being taken with the aim of ensuring that the planning process in this area operated as smoothly as possible, and discussed the process by which proposals were brought forward as part of the Learning Places Programme.

Members also considered the Community Infrastructure Levy (CIL), and how such monies could potentially be utilised to help address those issues being tackled by the Learning Places Programme, and it was noted that a report regarding CIL was scheduled to be submitted to the July meeting of the Board.

In conclusion, it was undertaken that should any specific Board Members require it, a briefing on such matters could be provided to them.

RESOLVED –

- (a) That the ‘authority to spend’ on the Learning Places Programme for the three schemes, as detailed in the submitted report, at a total value of £19.3m, be approved;
- (b) That approval be given for the balance of the programme capital risk fund to be reset from £6.13m to £10.771m, in order to facilitate effective risk management at programme level, with approval also being given on the ‘authority to spend’ on the increase of £4.641m;
- (c) That approval be given to the revision of the programme governance arrangements, which are proposed to maintain an appropriate level of check and challenge, which include:-
 - the delegation of the approval of design and cost reports for the schemes which form part of the programme, approved by Executive Board, to the Director of Children & Families, and that these approvals shall be subject to the agreement of the Director of City Development and the Director of Resources & Housing, in consultation with the appropriate Executive Member, and that these reports will be open to scrutiny by Members; and
 - the delegation of the management and use of the basic need risk capital fund to the Director of Children & Families, and that these decisions shall be subject to the agreement of the Director of City Development and the Director of Resources & Housing, in consultation with the appropriate Executive Member, and that decisions on these matters will be open to scrutiny by Members.

- (d) That the following be noted:-
- (i) The good progress made on this challenging programme of work, which is currently valued at £128.651m.
 - (ii) That the following benefits have been delivered from the Projects commissioned via the programme from 2014 onwards. These have been called off through either the YORbuild arrangements and/or in conjunction with the Leeds Local Education Partnership (LLEP). The programme has in total supported **72 new and existing apprentices and 102 people into employment**. These figures relate to employees of both main contractors and their supply chains. These schemes have also **recycled or reused 99% of the waste generated** during the construction process with **only 1% going to landfill**.
 - (iii) The projected funding deficit which currently stands at £71.20m based on Education Funding Agency rates, and that with this in mind, Executive Board support be given to the arrangement of a meeting between the Executive Member for Children's & Families and the Education Funding Agency.
 - (iv) That in the current reporting period there has been one request to access the programme capital risk fund for Bramley Primary School totalling £0.57m, which was approved in accordance with the Executive Board governance arrangements.
 - (v) That any savings made on applications on the programme capital risk fund are returned to the risk fund in order to support continued management of programme risks.

COMMUNITIES

9 Illegal Money Lending Team Progress Report

Further to Minute No. 23, 15th July 2015, the Director of Communities and Environment submitted a report which provided an update on the activities of the national Illegal Money Lending Team (IMLT) within Leeds, together with an updated action plan.

Members welcomed the submitted report, paid tribute to the vital work being undertaken in this area, and highlighted the need to ensure that such good work was communicated as effectively as possible.

RESOLVED – That the contents of the submitted report together with the Illegal Money Lending Team Action Plan, as set out within Appendix 1, be noted, and that the Director of Communities and Environment be requested to monitor the progress of the Illegal Money Lending Team against the plan, and prepare a further report in 12 months' time on the activities of the IMLT within Leeds.

ECONOMY AND CULTURE

10 Graduate retention and mobility and its impact on the Leeds economy

The Director of City Development submitted a report which presented the main findings from recent and current research in respect of graduate mobility to and from Leeds, and which outlined Leeds' response as a city.

Responding to a Members' enquiries, the Board received further detail on the actions being taken to engage with graduates in order to identify and understand the issues that were important to them in making a city an attractive place to live and work.

RESOLVED –

- (a) That the need for more graduates in Leeds to cope with an increasing demand for skilled jobs in the city, be noted;
- (b) That the Chief Officer (Economy and Regeneration) be authorised to roll out a programme of initiatives, as outlined in section 3.18 of the submitted report, in order to attract more graduates to the city and to increase retention of graduates from the city's Universities.

EMPLOYMENT, SKILLS AND OPPORTUNITY

11 Delivering Social Value through Employment and Skills Obligations

The Director of City Development submitted a report which provided a summary of the employment and skills obligations which had been delivered through the Council's procurement and planning activity from September 2012 to March 2017. The report also highlighted the learning which had taken place from the implementation of the employment and skills obligations and the review work which had been undertaken by the 'More Jobs, Better Jobs' Partnership. Additionally, the report recommended a revised approach towards the targeting of opportunities for priority groups.

Members welcomed the contents of the submitted report, specifically the proposal to revise the existing approach in order to target priority groups. Responding to an enquiry, the Board received further information on how associated data was collected and monitored, with it also being highlighted that a key aspect of the new approach was to make it as streamlined as possible for participating businesses.

RESOLVED –

- (a) That the success of the approach achieved to date in delivering social value via the application of employment and skills planning obligations and through contracts, be noted;
- (b) That the proposed revised approach towards targeting the priority groups, as set out within paragraph 3.6.2 of the submitted report be agreed, which will aim to ensure that this approach continues to deliver Council policy objectives for inclusive growth;

- (c) That it be noted that the officer responsible for the further development of the revised approach and its implementation is the Head of Employment Access and Growth.

RESOURCES AND STRATEGY

12 Treasury Management Outturn Report 2016/17

The Chief Officer (Financial Services) submitted a report which provided a final update on Treasury Management Strategy and operations for 2016/17.

RESOLVED – That the Treasury Management outturn position for 2016/17 be noted, together with the fact that treasury activity has remained within the treasury management strategy and policy framework.

13 Financial Performance - Outturn Financial year ended 31st March 2017

The Chief Officer (Financial Services) submitted a report presenting the Council's financial outturn position for 2016/17 for both revenue and capital, and which also included details in respect of the Housing Revenue Account and spending on schools. The report also highlighted the position regarding other key financial health indicators including Council Tax and Business Rates collection statistics, sundry income, reserves and the prompt payment of creditors.

Members discussed the Council's final outturn position at the close of the 2016/17 financial year, considered the individual outturn position of several directorates, and discussed the proposed use of surpluses, as detailed within the submitted report.

RESOLVED –

- (a) That the outturn position for 2016/17 be noted, and that approval be given to the creation of earmarked reserves, as detailed in paragraphs 3.5 and 5.5 of the submitted report, and that authority to release such reserves be delegated to the Chief Officer (Financial Services).
- (b) That it be noted that the Chief Officer (Financial Services) will be responsible for the implementation of such actions, following the conclusion of the 'call in' period.

14 Financial Health Monitoring 2017/18 - Month 2 (May 2017)

The Chief Officer (Financial Services) submitted a report presenting the Council's projected financial health position for 2017/18, as at month 2. The report reviewed the position of the budget and highlighted any potential key risks and variations after the first two months of the financial year.

The Board highlighted the importance of the transparent approach which was being taken towards the presentation of budgetary information, and discussed how the presentation of such information could help to identify where specific budgetary pressures existed.

RESOLVED –

- (a) That the projected financial position of the authority, as detailed within the submitted report, be noted;
- (b) That the injection of £14.702m of additional Better Care funding into the Adults and Health 2017/18 revenue budget, be approved, with the proposals in respect of the use of the grant being submitted to a forthcoming Leeds Health and Wellbeing Board, and subsequently reported to a future Executive Board. With it also being noted that the Director of Adults and Health has the responsibility for the implementation of the decision;
- (c) That the injection of £1.636m of Flexible Homelessness Grant into the Resources and Housing 2017/18 revenue budget, be approved, with it being noted that the Director of Resources and Housing is responsible for implementing decisions as to the use of the grant.

15 Implementation of business rates relief measures announced at Spring Budget 2017, including the design of a local discount scheme

The Chief Officer (Financial Services) submitted a report which sought approval to implement the proposed locally administered West Yorkshire discretionary discount scheme, which had been designed in liaison with the other West Yorkshire authorities. In addition, the report also sought approval to implement two national rate relief schemes, which had been introduced by Government.

RESOLVED –

- (a) That the proposed locally administered West Yorkshire business rate discount scheme, which is intended to provide targeted support to businesses affected by the 2017 business rates revaluation, be approved;
- (b) That approval be given to the use of any remaining government funds in order to support large businesses, to be considered on a case by case basis;
- (c) That formal approval be given to the implementation of the two national business rate relief schemes, as announced by Government, namely: support for small businesses losing Small Business Rate Relief and a £1,000 business rate discount for public houses with a rateable value of up to £100,000;
- (d) That following approval of the local and national schemes (as detailed in the resolutions above), the intention to implement the three schemes at the earliest opportunity be noted, together with the fact that reliefs awarded will be backdated to 1st April 2017;
- (e) That it be noted that implementation of the local and national schemes will be undertaken by the Business Rates Manager.

16 Leeds Cycling Starts Here (CSH) Strategy

The Director of City Development submitted a report which provided an update on the progress made with regard to the promotion of cycling in the city, and which presented for the Board's endorsement the Leeds 'Cycling Starts Here' Strategy.

In acknowledging the progress which had been made in recent years in Leeds with regard to cycling, Members discussed the role of the proposed strategy and how it would be used as a starting point to make further progress in this area. The Board acknowledged the multifaceted nature of cycling and how this would need to be reflected by the strategy, and discussed the role to be played by Scrutiny in the Strategy's development.

RESOLVED –

- (a) That the contribution of partners and stakeholders towards the production of the Leeds 'Cycling Starts Here' Strategy, be noted;
- (b) That the findings of the consultation process, as detailed within the submitted report, be noted;
- (c) That the Leeds 'Cycling Starts Here' Strategy be endorsed;
- (d) That the progress made on the Strategy and related matters be reported to Scrutiny Board annually;
- (e) That future updates on the 'Cycling Starts Here' Strategy be presented to Executive Board, as necessary;
- (f) That it be noted that the Chief Officers for Highways & Transportation and Culture & Sport will be responsible for the implementation of such matters.

REGENERATION, TRANSPORT AND PLANNING

17 Leeds Public Transport Investment Programme

The Director of City Development submitted a report which sought 'authority to spend' a total of up to £15.31m from the £173.5m funding which the Department for Transport had agreed in April 2017 for the Leeds Public Transport Investment Programme. Additionally, the report detailed the next steps for the delivery of the Programme.

Responding to a Member's enquiry, the Board received further information regarding when the proposed programme of works would need to be delivered by, together with further detail on the proposed new rail stations, and the current position with regard to Network Rail funding. The Board also noted that discussions were ongoing with bus companies, with Members highlighting the need for all residents of Leeds to benefit from improvements to bus transport, and not just those users of specific bus companies.

Responding to Members' comments regarding investment in different modes of transport, it was highlighted that the public transport network needed to become as seamless as possible, in order to ensure that the public benefit was maximised from the investment being made.

The Board discussed the cross-party working group, noted the comments made during the discussion, and reaffirmed the importance of cross-party working in this area.

Regarding the Council debate on public transport which had been scheduled for 17th May 2017, but had been subsequently cancelled following the Prime Minister's announcement to hold a General Election, it was highlighted that a comprehensive discussion on such matters was still a priority, and that further work and discussion on the scheduling of this would be undertaken.

RESOLVED –

- (a) That the Government approval of £173.5m funding towards public transport improvements in Leeds, together with the content of the related correspondence, as detailed at Appendix 1 to the submitted report, be noted;
- (b) That approval be given to inject the Department for Transport grant of up to £173.5m towards public transport improvements in Leeds, as set out within the contents of the approval letter (as appended to the submitted report), subject to the finalisation of a grant agreement with West Yorkshire Combined Authority (WYCA) in accordance with their assurance framework and those elements of the programme to be delivered directly by WYCA;
- (c) That expenditure of up to £15.31m from the £173.5m Government funding be approved in order to progress the Leeds Public Transport Improvement Programme, subject to finalising those elements to be directly delivered by WYCA;
- (d) That it be noted that officers will return to Executive Board in due course in order to seek approval to carry out detail design and construction on schemes as they are developed;
- (e) That negotiations with bus operators, developers and partners continue in order to leverage significant additional financial investments to support the Leeds Public Transport Investment Programme;
- (f) That the necessary authority be provided in order to enter into a Grant Agreement with the West Yorkshire Combined Authority for the expenditure of monies;
- (g) That it be noted that the Chief Officer (Highways and Transportation) is responsible for the delivery of the programme.

18 Design and Cost Report - Claypit Lane/ Woodhouse Lane Junction and Public Realm Improvements

The Director of City Development submitted a report which sought approval to carry out a major junction improvement at the Claypit Lane/Woodhouse Lane junction, and sought approval for the necessary 'Authority to Spend', in order to facilitate such improvements.

RESOLVED –

- (a) That 'authority to spend' £2.526m from existing Capital Scheme Nos. 32214 and 16256 for the proposed highway and public realm improvement works at the junction of Clay Pit Lane and Woodhouse Lane, as detailed within the submitted report, be approved;
- (b) That the actions required to implement the decision, together with the proposed timescale to progress the project, as detailed in paragraph 3.1 and 3.2 of the submitted report, be noted;
- (c) That it be noted that the Chief Officer (Highways and Transportation) will be responsible for the implementation of such matters.

19 East Leeds Orbital Road - Land Assembly and Financing

Further to Minute No. 149, 8th February 2017, the Director of City Development submitted a report which sought approval for the Council to make a Compulsory Purchase Order and related Side Roads Order in order to assemble the land necessary for the construction and adoption of the East Leeds Orbital Road (ELOR). The report also sought agreement to a financing package for the ELOR scheme, and presented an update on the work undertaken on this project to date.

In considering the report, further to the Wards highlighted within the submitted report, it was highlighted that Alwoodley Ward would also be affected by the initiative, specifically the advanced junctions work.

Responding to a Member's enquiry, it was confirmed that although there was no provision for a bus lane on the East Leeds Orbital Road itself, there were a number of public transport improvements proposed to be undertaken as part of the overall East Leeds Extension programme.

Following consideration of Appendix 6 to the submitted report designated as exempt from publication under the provisions of Access to information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That the Director of City Development be authorised to make the Leeds City Council (East Leeds Orbital Road) Compulsory Purchase Order 2017 ("the CPO") under sections 239, 240, 246, 249, 250 and 260 of the Highways Act 1980, the Acquisition of Land Act 1981 and all other enabling powers, as per the details set out in paragraphs 3.5 – 3.8 of

the submitted report, and the plan at Appendix 3 (subject to any final amendments the Director of City Development considers necessary);

- (b) That the Director of City Development be authorised to make the Leeds City Council (A6120 (East Leeds Orbital Road Classified Road) Side Roads and Other Works) Order 2017 ("the SRO") under sections 14 and 125 of the Highways Act 1980 and all other enabling powers, as per the details set out in paragraphs 3.5 – 3.8 of the submitted report and the plan at Appendix 4, (subject to any final amendments the Director of City Development considers necessary);
- (c) That the Director of City Development be authorised to take all necessary steps to proceed with, and secure confirmation of the CPO and SRO, including the service of all requisite notices on affected parties in connection with the making, confirmation and implementation of the CPO and SRO and making of agreements and undertakings with landowners and other affected parties necessary in order to secure removal of any objections made to the CPO and SRO (where such agreements and undertakings are appropriate), and subject to the confirmation of the CPO, the making of one or more general vesting declarations under the Compulsory Purchase (Vesting Declarations) Act 1981 or the service of Notice to Treat and Notice of Entry under the Compulsory Purchase Act 1965, and if necessary presenting the Council's case at any public inquiry or other proceedings;
- (d) That approval be given to the provisional financing package for the East Leeds Orbital Road, as set out within section 4.4 of the submitted report, and as detailed within exempt Appendix 6, and that approval be delegated to the Director of City Development: to enter into a funding agreement with the West Yorkshire Combined Authority for an initial grant from the West Yorkshire Transport Fund of £11.81m and to draw down the full amount of an £82.95m grant allocation; and also for the approval of a provisional borrowing requirement of £43.68m;
- (e) That approval be given for the Council to underwrite all land assembly costs and compensation costs arising from the making and implementation of the CPO and SRO in the event that these exceed the available WYTF grant available, and on the basis that such costs will be fully recoverable through roof tax payments, as set out in section 4 of the submitted report;
- (f) That approval be given for the scheme to be injected into the Council's Capital Programme, and subject to confirmation of the WYTF Grant, that 'Authority to Spend' be delegated to the Director of City Development, in consultation with the Chief Officer (Financial Services), to procure and let the construction contract or contracts for the East Leeds Transport Package;
- (g) That in the event that the Council will need to acquire additional land or interests in order to ensure that ELOR is delivered, the Director of City

Development, in consultation with the Chief Officer (Financial Services) and Executive Member for Regeneration, Transport and Planning be authorised to inject relevant schemes to the capital programme and be provided with the necessary delegated authority to agree 'authority to spend' for such schemes, with it also being noted that such additional costs will be recovered through the East Leeds Extension roof tax;

- (h) That approval be given for the estimated cost of land assembly for interests that include land outside the direct route of ELOR (as set out in exempt Appendix 6 to the submitted report), to be injected into the Capital Programme, and that the Director of City Development be authorised to agree appropriate terms and acquire such land or interests in land that may be necessary in order to enable the delivery of the ELOR scheme;
- (i) That it be agreed that the information as contained within Appendix 6 to the submitted report be treated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), and that the recommendations, as detailed within the exempt Appendix 6 (considered in private at the conclusion of the meeting), be approved.

20 City Centre Vehicle Access Management Scheme

The Director of City Development submitted a report which sought authority to progress the detailed design and implementation of an automated vehicle access system to manage and control vehicular access within the pedestrianised core of Leeds city centre, together with an injection of £1,400,000 into the 2017/18 Capital Programme necessary to develop the scheme. In addition, the report also sought authority to progress the more detailed investigation and option appraisal for four measures at four other locations in the city centre where access by vehicles is prohibited or restricted.

RESOLVED –

- (a) That the injection and expenditure of £1,400,000 into the 2017/18 Capital Budget be approved.
- (b) That the detailed design and implementation of an automated vehicle access system to control vehicle access within the central pedestrianised core of Leeds city centre, be authorised.
- (c) That the detailed evaluation of a manually operated access control system at four other key locations within the city centre, as identified in section 3.4.6 of the submitted report, where vehicle access is restricted, be authorised.
- (d) That approval be given for the invitation of tenders, and that subject to the tender sums being within the tendered budget, agreement be given to approve and authorise the award of the Contract to undertake the construction of the scheme;

- (e) That the Director of City Development be instructed to expedite the implementation of all reasonable measures in the most timely manner as possible, and that the necessary authority be delegated to the Director of City Development in order to approve, consult and implement such measures as should be identified at the four key locations identified in section 3.4.6 of the submitted report;
- (f) That it be noted that the Chief Officer (Highways & Transportation) will be responsible for the implementation of such matters.

21 Approval for the Construction of a Flood Alleviation Scheme at Westfield, Allerton Bywater

The Director of City Development submitted a report regarding the flooding issues which existed within the Westfield area in Allerton Bywater, with the report also seeking approval to implement the Westfield Flood Alleviation Scheme, and to give authority to incur expenditure on the proposed works.

In considering the submitted report, assurances were provided that the proposed scheme would not create negative impact in other areas, either upstream or downstream of this site.

RESOLVED –

- (a) That the implementation of Westfield Flood Alleviation scheme at Westfield, as shown within Appendix A to the submitted report (on drawing FRM/253271/001 rev B), be approved;
- (b) That authority be given to incur expenditure of £472,000 on the Westfield Flood Alleviation scheme, funded by Leeds City Council Capital resources (£177,000) and Environment Agency grant (£295,000);
- (c) That it be noted that the Chief Officer (Highways & Transportation) will be responsible for the delivery of the scheme.

22 Street Lighting Energy Saving Programme

The Director of City Development submitted a report which presented an update on the progress made with regard to street lighting energy saving, which explored options for further energy saving measures, and which sought approval to undertake public consultation on further energy saving measures.

In considering the submitted report, a Board Member highlighted his objection to the Street Lighting Energy Saving Programme, and in acknowledging the comments made, Members discussed the effect of the programme to date and the proposal to undertake public consultation regarding options for further energy saving measures.

With regard to the public consultation exercise which was proposed, it was suggested that a view from West Yorkshire Police and/or Safer Leeds regarding the street lighting energy saving programme could potentially be incorporated into such consultation.

RESOLVED –

- (a) That the progress of the selective part-night street lighting contribution towards energy savings, be noted;
- (b) That the proposal to undertake public consultation in order to explore options for further energy saving measures, be approved;
- (c) That it be noted that the Chief Officer (Highways and Transportation) will be responsible for the implementation of such matters.

(Under the provisions of Council Procedure Rule 16.5, Councillor Golton required it to be recorded that he abstained from voting on the decisions referred to within this minute)

HEALTH, WELLBEING AND ADULTS

23 Leeds Commitment to Carers

The Director of Adults and Health submitted a report which presented the 'Leeds Commitment to Carers', and which invited Leeds City Council to sign up to the commitment, requesting that each directorate undertook to complete its own commitment and action plan.

Further to the introduction provided by the Executive Member for 'Health, Wellbeing and Adults', Val Hewison, Chief Executive of the 'Carers Leeds' organisation was in attendance and provided the Board with an update and further information on the crucial role played by the many carers throughout the city, the range of support which needed to be provided to carers and the partnership and multi-agency approach which needed to be taken in order to do this.

Members welcomed the information provided, confirmed the Board's support for the Council to sign up to the 'Leeds Commitment to Carers', and requested that a further report be submitted to a future Board meeting which detailed the actions being taken by each directorate in response to the 'Commitment'.

RESOLVED –

- (a) That each directorate of Leeds City Council be requested to consider their contribution towards making Leeds the best city for carers, and for each directorate to complete a 'Leeds Commitment to Carers' action plan.
- (b) That approval be given for Leeds City Council as an organisation to sign up to the 'Leeds Commitment to Carers'.
- (c) That a further report be submitted to a future meeting of the Board which details the actions being taken by each directorate in response to the Council signing up to the 'Leeds Commitment to Carers'.

- 24 Adult Social Care Use of Resources Peer Challenge September 2016**
The Director of Adults and Health submitted a report which presented the results from the recent Local Government Association (LGA) peer challenge of the Adult Social Care directorate's use of resources. In addition, the report outlined the actions being taken in response to the review.

Members welcomed the contents of the submitted report, with specific reference being made to the actions that the directorate was taking in response to the key messages arising from the review.

RESOLVED – That the contents of the submitted report be noted.

DATE OF PUBLICATION: FRIDAY, 23RD JUNE 2017

**LAST DATE FOR CALL IN
OF ELIGIBLE DECISIONS:** 5.00 P.M., FRIDAY, 30TH JUNE 2017